



# Mount Olive Township

Planning • Zoning • Code Enforcement

204 Flanders Drakestown Rd.

Budd Lake, NJ 07828

Tel: 973-691-0900, Ext. 7555 or 7313 • Fax: 973-691-0550

## ZONING PERMIT/EXEMPTION APPLICATION – HIGHLANDS PRESERVATION AREA

In a July 19, 2012 Memorandum of Understanding (MOU) between the Highlands Council and the NJDEP, the Council and the NJDEP recognized the circumstances in which it would be appropriate for conforming, Highlands Council-certified municipalities to make determinations regarding specified Highlands Act exemptions.

***EXEMPTION 5:*** *For an exemption for improvement(s) to a legally existing single family dwelling in existence on August 10, 2004, including but not limited to an addition, garage, shed, driveway, porch, deck, patio, swimming pool, or septic system where that improvement shall maintain the use as a single family dwelling and does not permit use of the structure as a multiple dwelling unit, the following information is required:*

1. Copy of any official documentation proving the single family dwelling was in existence on August 10, 2004;
2. A current survey of the parcel(s) in question with the proposed project drawn to scale must accompany this application.
3. A certification from applicant that the property and all improvements will continue to be used for single family purposes (Notarized statement of compliance is acceptable).

**Instructions:** This application MUST be completed prior to its review by the Zoning Officer/Exemption Designee. Failure to submit a complete application will delay processing. The zoning officer is available to answer your questions regarding this application. Please print clearly in ink or type.

**APPLICATION FEE FORTY DOLLARS (\$40.00) FOR COMBINED ZONING PERMIT/EXEMPTION DETERMINATION PURSUANT TO CHAPTER 400 ARTICLE X HIGHLANDS COMPLIANCE REQUIREMENTS**

### **I. Ownership Information - Record Owner of the parcel(s) in question:**

Name: \_\_\_\_\_ Block: \_\_\_\_\_

Address: \_\_\_\_\_ Lot: \_\_\_\_\_

\_\_\_\_\_ Unit: \_\_\_\_\_

Property Location: \_\_\_\_\_ Phone #: \_\_\_\_\_ Zone: \_\_\_\_\_

### **II. Applicant Information**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

|                              |
|------------------------------|
| FOR OFFICE USE ONLY          |
| APPROVED:                    |
| <input type="checkbox"/> YES |
| <input type="checkbox"/> NO  |
| PERMIT # _____               |

Phone #: \_\_\_\_\_ Cell Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

Relationship to the property owner: \_\_\_\_\_

### **III. Project Description**

Describe in detail what change to or with the property you are proposing. If any type of structure is proposed, include the length, width, height, and foundation material. If you are proposing to erect, attach, or replace a sign, draw its dimensions including color and method of illumination. Explain any change to the use of any existing structure or property. Attach any additional information needed for clarification.

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Print name of person filing application \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_