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Gouveia, Susan

From: Lashway, Lisa
Sent: Monday, March 02, 2015 4:22 PM
To: Canning, Sean
Cc: Gouveia, Susan
Subject: FW: GovConnect Update: March 2, 2015

Correspondence

Michelle Masser
Deputy Clerk

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PO Box 450
Budd Lake, NJ 07828

-----Original Message-----

From: egg@dca.state.nj.us [mailto:egg@dca.state.nj.us]
Sent: Monday, March 02, 2015 3:09 PM
To: Lashway, Lisa
Subject: GovConnect Update: March 2, 2015

Dear Municipal Clerk:

Stay "connected" to recent developments in New Jersey state government and login into GovConnect at <http://Portal.NJ.Gov> where you can also check our Continuing Education Course Calendar online at: www.nj.gov/dca/divisions/dlgs/programs/certification.html. The following news items are a summary of recent EGG notices issued by the Division of Local Government Services and a schedule of upcoming professional conferences.

1. **DEADLINE: Sandy-Impacted Homeowners of Manufactured Housing/Mobile Homes**

The Low-to-Moderate Income (LMI) Homeowners Rebuilding Program is available to Sandy-impacted homeowners, including owners of manufactured and mobile housing units. This new program provides grant funding to help Sandy-impacted manufactured and mobile homeowners of limited financial means rebuild their home. Manufactured/mobile homeowners who were affected by Sandy and whose storm-damaged home is located in one of the nine most impacted counties of Atlantic, Bergen, Cape May, Essex, Hudson, Middlesex, Monmouth, Ocean, or Union are strongly encouraged to apply by the application deadline, which is 11:59 p.m. on March 4, 2015. The State of New Jersey is working with the federal government (U.S. Department of Housing and Urban Development) to ensure the program effectively assists Sandy-impacted homeowners of manufactured/mobile homes; therefore,

these homeowners should apply by the deadline to make sure they are considered for funding. It is easy to apply. Call 1-855-SANDYHM (726-3946) or visit www.renewjerseystronger.org.

2. CY 2015/SFY 2016 State Aid Certification

The Division issued Local Finance Notice 2015-07 (www.nj.gov/dca/divisions/dlgs/lfns/15/2015-07.pdf) on February 26th outlining the state aid for CY 2015/SFY 2016 as funded in the Governor's Budget Presentation on February 24th. The individual certification of state aid amounts, which are to be used in the preparation of the CY 2015 budgets are also available on the DLGS website under Municipal State Aid.

3. LFN 2015-05: 2015 Annual Financial Disclosure Statement

Local Finance Notice 2015-05 (www.state.nj.us/dca/divisions/dlgs/lfns/15/2015-05.pdf) contains important information concerning the annual financial disclosure statement filing process. The deadline to complete roster updates is March 27, 2015. A separate Local Finance Notice (LFN 2015-06) will be released in the upcoming weeks for distribution to Local Government Officers. The deadline for LGO filing is April 30, 2015. If you have questions that are not addressed in LFN 2015-05 or on any of the Help pages, please call the Local Finance Board staff at 609-292-4537.

4. 2015 Certification Renewal Forms

Effective January 1, 2015 revised Certification Renewal forms are required for submission to the Division of Local Government Services. The 2015 Certification Renewal forms are available at www.nj.gov/dca/divisions/dlgs/programs/certification.html. Submission of outdated forms will be returned to the applicant for completion of the revised form. If you have any questions, please contact the Division's Certification Unit at (609) 292-9757, or email Daniel.Kaminski@dca.nj.gov.

5. 2014 Table of Equalized Value Amended per Tax Court

A copy of the 2014 Table of Equalized Valuations has been posted to the Tax Collector Library. The Division of Taxation is required by law to distribute copies of this Table to the Commissioner of Education, Municipal Clerks of each municipality and the County Tax Administrators of each County Board of Taxation, as per P.L. 1954, Chapter 86, N.J.S.A. 54:1-35.1 and N.J.S.A. 54:51 A-4(c). Per the Division's memo dated October 1, 2014, all future Tables will be e-mailed to each municipal clerk starting October 1, 2015. Questions can be emailed to Melissa.Gorman@treas.nj.gov or call 609-633-1287.

6. Mailing of 2014 Property Tax Reimbursement Applications

The Property Tax Reimbursement (Senior Freeze) Program, now in its 17th year, reimburses qualified applicants for the property tax increases they incur each year. Applicants must continue to meet all the income eligibility and residency requirements and must file an application each year to receive the reimbursement. The Division of Taxation has begun mailing applications for the 2014 property tax reimbursement (Senior Freeze) to senior citizens and disabled residents who may be eligible for the program. The deadline for filing the applications is June 1, 2015.

7. 2014 Delinquent Property Tax List

The Homestead Property Tax Credit Act (N.J.S.A. 54:4-8.64) requires municipal property tax collectors to provide the Division of Taxation with a list of property taxpayers in their district who are delinquent in the payment of their property taxes for the preceding year. This list must be submitted no later than May 1, 2015. If you have any questions regarding the submission of your delinquency list, please contact the Division's Homestead Benefit Program Analyst, Amy Martin, at (609) 292-8383 or amy.martin@treas.nj.gov.

CONFERENCES

1. (March 11, 2015) Budget, Ethics, and Procurement Updates

The New Jersey League of Municipalities will be hosting a seminar on March 11, 2015 at the Conference Center at Mercer in West Windsor on the topic "Budget, Ethics, and Procurement Updates" At this seminar, attendees will receive important updates and information from the Division Of Local Government Services on the topics of:
Budget Updates: Review recent Division of Local Government Local Finance Notices, Policies and Regulations, Get an update on CY 2015 budget issues, current requirements about and how the levy cap works and Review current issues affecting finance officers.

Ethics Updates: Ethical Conduct, Local Government Ethics Law, Standards of Conduct, Financial Disclosure, Penalties, Disciplinary Action, Criminal Code and Case Studies.

Procurement Updates: Update on new legislation, Administrative Code updates, The use of Procurement Cards and National Cooperative Contracts.

CEUs have been approved. Program details and registration are available at www.njslom.com/seminars

2. (March 17, 2015) Open Public Records Act Seminar

The New Jersey League of Municipalities in cooperation with the New Jersey Government Records Council are holding an Open Public Records Act seminar on March 17, 2015 at the Bergen County Community College in Paramus.
Topics discussed will include:

An overview of the Open Public Records Act; An overview of the Government Records Council's function and services provided to requestors and custodians; Discussion of procedure for submitting an OPRA request; Discussion of procedure for custodians' routine handling of OPRA requests; Discussion of common OPRA issues/exemptions and how they impact a custodian's response to a request; Discussion of significant GRC and court decisions affecting access to government records; and Question and answer session.

CEUs have been approved. For registration information please visit: www.njslom.org/seminars. For more information or questions, please contact the League at 609-695-3481 or email dholland@njslom.com.

3. (April 15-17, 2015) Governmental Purchasing Association: Spring Symposium

The Governmental Purchasing Association will be holding its Annual Spring Symposium April 15-17, 2015, at the Tropicana Conference Center & Hotel in Atlantic City, NJ. Topics to be covered include Ethics, State Contracts, Green Purchasing, Records Management, Cooperative Contracts, Social Media and Technology, Prevailing Wage Compliance, Best Practices, and a

Legislative Update. There is a concurrent session in which attendees can attend either the Fundamentals of Public School Purchasing or Local Public Contracts Law, depending on their specialty. Meals are included in the registration fee and one day registration is available for those who cannot attend the entire conference. CEU's and/or Credit Hours have been approved for QPA, RPPO/RPPS, RMC, CMFO/CCFO, CWPM, CTC and NJWEA. The brochure, schedule, registration form and additional details is available at: <http://www.gpanj.com>. For questions, please contact Linda Carpenter by email to conference-registration@gpani.com

4. (April 29-30, 2015) Rutgers Public Purchasing Educational Forum

Rutgers University Center for Government Services is holding its 46th Annual Public Purchasing Educational Forum on April 29 and 30, 2015 at the Sheraton Atlantic City Convention Center Hotel. The event is co-sponsored with the Northern and Southern NJ Chapters of the Institute of Governmental Purchasing as well as the New Jersey Association of County Purchasing Officials. CUEs have been approved and there is a 1-day option available for those unable to attend both days. Agenda details and the registration form are available at: <http://cgs.rutgers.edu/publicpurchasing>. For additional information, please contact Kathi Cupano by email to cupano@rutgers.edu.

THIS NOTICE HAS BEEN SENT TO THE FOLLOWING OFFICIALS: Municipal Clerk, Chief Financial Officer, Tax Collector / County Freeholder Board Clerk, Chief Financial Officer / Authority Officials / Fire District Officials / Procurement Officials

If your email address has changed:

Please login to your GovConnect account at <http://Portal.NJ.Gov>

- Click the "Change Profile" link
- Change your address in the e-mail field
- Click the "Update" button