

**Gouveia, Susan**

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**From:** Masser, Michelle  
**Sent:** Friday, January 29, 2016 9:23 AM  
**To:** Harris, Laura  
**Cc:** Gouveia, Susan  
**Subject:** FW: MSA December 17, 2015 Approved Minutes  
**Attachments:** December 17, 2015 approved meeting minutes.pdf; MSA 2016 Signed Adopted Budget.pdf

CORRESPONDENCE

*Michelle Masser*

*Township Clerk*

PO Box 450  
204 Flanders Drakestown Road  
Budd Lake, NJ 07828  
[clerk@mtolivetwp.org](mailto:clerk@mtolivetwp.org)  
973-691-0900 X7291

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**From:** Susan Grebe [mailto:[sgrebe@msa-nj.org](mailto:sgrebe@msa-nj.org)]  
**Sent:** Thursday, January 28, 2016 8:45 PM  
**To:** Amy Rhead <[rheada@roxburynj.us](mailto:rheada@roxburynj.us)>; 'Catherine Gleason' <[cgleason@hopatcong.org](mailto:cgleason@hopatcong.org)>; Dolores Dalessandro <[boroughclerk@netcong.org](mailto:boroughclerk@netcong.org)>; Doris Flynn <[dflynn@byramtwp.org](mailto:dflynn@byramtwp.org)>; Ellen Horak <[ehorak@stanhopenj.gov](mailto:ehorak@stanhopenj.gov)>; Linda DeSantis <[maboroughclerk@optonline.net](mailto:maboroughclerk@optonline.net)>; Masser, Michelle <[clerkmichelle@mtolivetwp.org](mailto:clerkmichelle@mtolivetwp.org)>  
**Subject:** MSA December 17, 2015 Approved Minutes

Attached are the approved minutes of the MSA's December 17th meeting. Also attached is a copy of the MSA's Adopted 2016 Budget.

*Susan Grebe,  
Administrative Assistant  
Musconetcong Sewerage Authority  
110 Continental Drive, Budd Lake, NJ 07828  
973-347-1525 ext. 201*

**REGULAR MEETING OF THE MUSCONETCONG SEWERAGE AUTHORITY**

Chairman Rattner called the meeting to order at 7:30 PM. Following the Pledge of Allegiance to the Flag, announcement was made that adequate notice of this meeting had been provided for as defined by the "Open Public Meetings Act".

**MEMBERS PRESENT:** Donald Bates, James Benson, Brian McNeilly, Melanie Michetti, Daren Phil, Steven Rattner, Richard Schindelar (arrived 7:32 PM), Joseph Schwab, John Sylvester

**MEMBERS ABSENT:** Thomas Bruno, Michael Grogan, Michael Pucilowski

**OTHERS PRESENT:** Patrick Dwyer, Esq., Lee Purcell, PE, Fenton Purcell, PE, Marvin Joss, James Schilling

Chairman Rattner opened and closed the meeting to the public.

The Regular Meeting Minutes of November 19, 2015, were approved on a motion offered by Mr. Schwab, seconded by Mr. McNeilly. Roll Call:

Mr. Bates	Abstain	Mr. Phil	Yes
Mr. Benson	Yes	Mr. Pucilowski	Absent
Mr. Bruno	Absent	Mr. Rattner	Yes
Mr. Grogan	Absent	Mr. Schindelar	Absent
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Sylvester	Yes

Mr. Schindelar entered the meeting at 7:32 PM.

The Closed Session Meeting Minutes of November 17, 2015, were approved on a motion offered by Mr. Sylvester, seconded by Mr. McNeilly. Roll Call:

Mr. Bates	Abstain	Mr. Phil	Yes
Mr. Benson	Yes	Mr. Pucilowski	Absent
Mr. Bruno	Absent	Mr. Rattner	Yes
Mr. Grogan	Absent	Mr. Schindelar	Yes
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Sylvester	Yes

The Expenditures/Treasurer's Report for the month of November was accepted on a motion offered by Mr. McNeilly, seconded by Mrs. Michetti and the affirmative roll call vote of members present.

**TREASURER'S REPORT- NOVEMBER 1, 2015**

OPERATING ACCOUNT

Balance as of November 1, 2015:		\$ 1,346,527.08
Receipts (November):		
	Hospitalization	2,688.36
	Municipal Revenue	417,232.68
		<u>\$ 419,921.04</u>
Total Disbursements for November:		\$ 277,923.83
Balance as of December 1, 2015:		<u>\$ 1,488,524.29</u>

RENEWAL & REPLACEMENT ACCOUNT

Balance as of November 1, 2015:		\$ 559,813.06
Receipts:	4th Quarter Transfer from Operating	50,000.00
Disbursements:	Hayes Pump	29,528.00
Balance as of December 1, 2015:		<u>\$ 580,285.06</u>

ESCROW ACCOUNT

Balance as of November 1, 2015:		\$ 3,320.34
Receipts:		0.00
Disbursements:		0.00
Balance as of December 1, 2015:		<u>\$ 3,320.34</u>

**CAPITAL IMPROVEMENT/RESERVE FOR RETIREMENT ACCOUNT**

Balance as of November 1, 2015:	\$ 870,000.00
Receipts: 4th Quarter Transfer from Operating	75,000.00
Disbursements:	0.00
Balance as of December 1, 2015:	<u>\$ 945,000.00</u>

**ANALYSIS OF BALANCES:**

Capital Improvement	\$ 900,000.00
Reserve for Retirement	\$ 45,000.00

**EXPENDITURES REPORT - 2015 BUDGET**

12/1/15

	2015	YEAR-TO-DATE		%
	BUDGET	EXPENDITURES	BALANCE	REMAINING
Admin - Salaries and Wages	\$155,000.00	\$140,783.88	\$14,216.12	9.17%
Trustee Admin Fees	\$30,000.00	\$17,718.63	\$12,281.37	40.94%
Administrative - Other Expenses	\$35,000.00	\$26,276.68	\$8,723.32	24.92%
Legal	\$25,000.00	\$17,120.80	\$7,879.20	31.52%
Audit	\$14,000.00	\$0.00	\$14,000.00	100.00%
Engineer	\$20,000.00	\$8,450.00	\$11,550.00	57.75%
Pension	\$86,000.00	\$77,573.00	\$8,427.00	9.80%
Social Security	\$60,000.00	\$56,128.44	\$3,871.56	6.45%
Unemployment	\$7,000.00	\$5,316.95	\$1,683.05	24.04%
Hospitalization	\$222,900.00	\$197,622.86	\$25,277.14	11.34%
Disability Insurance	\$10,000.00	\$6,398.65	\$3,601.35	36.01%
Operating - Salaries and Wages	\$632,000.00	\$584,163.93	\$47,836.07	7.57%
Reserve for Future Retirement	\$15,000.00	\$15,000.00	\$0.00	0.00%
Telephone	\$18,000.00	\$12,351.58	\$5,648.42	31.38%
Electric	\$527,000.00	\$324,362.41	\$202,637.59	38.45%
Propane/Fuel Oil/ Gasoline	\$35,000.00	\$15,225.65	\$19,774.35	56.50%
Supplies/Chemicals	\$140,000.00	\$116,230.34	\$23,769.66	16.98%
Laboratory Supplies	\$10,000.00	\$8,469.72	\$1,530.28	15.30%
Office	\$20,000.00	\$15,378.23	\$4,621.77	23.11%
External Services	\$50,000.00	\$41,974.55	\$8,025.45	16.05%
Education/Training	\$15,000.00	\$14,610.74	\$389.26	2.60%
Laboratory Fees	\$25,000.00	\$17,292.20	\$7,707.80	30.83%
Maintenance/Repairs	\$100,000.00	\$55,807.21	\$44,192.79	44.19%
Insurance	\$110,000.00	\$97,555.42	\$12,444.58	11.31%
NJDEP Fees	\$25,000.00	\$17,827.86	\$7,172.14	28.69%
Permit/Compliance Fees	\$100,000.00	\$11,730.50	\$88,269.50	88.27%
Equipment	\$60,000.00	\$13,730.30	\$46,269.70	77.12%
Sludge Removal	\$600,000.00	\$583,674.31	\$16,325.69	2.72%
Contingency	\$25,000.00	\$0.00	\$25,000.00	100.00%
Capital Improvement	\$300,000.00	\$300,000.00	\$0.00	0.00%
Renewal and Replacement	\$200,000.00	\$200,000.00	\$0.00	0.00%
<b>TOTAL</b>	<b>\$3,671,900.00</b>	<b>\$2,998,774.84</b>	<b>\$673,125.16</b>	<b>18.33%</b>

The pending vouchers for the month of December were approved for payment on a motion offered by Mr. Schindelar, seconded by Mr. McNeilly and the affirmative roll call vote of members present.

<b>RENEWAL &amp; REPLACEMENT ACCOUNT</b>	
Nusbaum Stein	\$275.00
<b>OPERATING ACCOUNT</b>	
ADP	\$612.04
AmeriGas Propane	\$731.62
Blue Diamond	\$265.00
Cintas Corp.	\$466.24
Cintas First Aid	\$66.68
Cleary Giacobbe	\$280.00
Delaware River Basin Commission	\$500.00
Deli Delicious	\$470.00
Endress & Hauser	\$1,227.71
Essex Engineering	\$5,395.00
Eurofins QC Labs	\$674.00
Fisher Scientific	\$250.56
Grainger	\$275.25

Susan Grebe (dental reimb)	\$215.00
JCP&L	\$52,011.30
LTPA	\$2,160.00
MSA Payroll 12/4/15	\$30,428.34
MSA Payroll 12/18/15	\$32,973.23
NJSHBP	\$17,287.14
NJ American Water	\$2,171.14
NJ State League of Municipalities	\$325.00
Nusbaum Stein	\$3,619.00
One Call	\$48.36
Paramount F.M.S.	\$1,986.00
Parkhurst Distributing	\$3,435.60
Passaic Valley Sewerage Commission	\$21,824.00
Pegasus Electric Motors	\$730.00
R-D Trucking	\$15,960.00
Roxbury Township Water Dept.	\$134.94
James Schilling (mileage reimb)	\$176.92
Shell Fleet	\$206.49
Staples	\$229.94
Trend Landscaping	\$700.00
Verizon	\$706.60
Verizon Communications	\$59.99
Verizon Wireless	\$225.18
WEF	\$148.00
Zep	\$237.66

Mr. Dwyer explained that he would have to recuse himself from any reviews or discussion of Correspondence "D" from Daniel T. Schnal, PE regarding a two lot subdivision in Roxbury because he is representing the applicant. Mrs. Michetti discussed the subdivision and the fact that they will be connecting to the MSA's 42 inch interceptor at that location. Mr. Purcell said he will review the plans and prepare a letter.

Mr. Dwyer discussed the Title Estoppel Requests received from Kelly Anne Donohoe, Esq. He explained that he believed the estoppels were so that the lender has assurance that the properties have sewer. He reviewed the agreement from 1968 which is referred to in the estoppels. Chairman Rattner suggested that Mr. Dwyer contact the attorney for the property owner to discuss the matter. Mr. Schwab indicated that the estoppels should probably be sent to Mount Olive.

Mr. Schwab noted that the MSA received a \$600.00 escrow check from Gregory Ploussas, PE and additional escrow may be required from the ITC West applicant for the TWA application engineering and legal fees.

The following correspondence for the month of December was received and filed on a motion offered by Mr. McNeilly, seconded by Mr. Schindelar and the affirmative vote of members present.

- A. 11/25/15 NJEIT – Recent Refunding Bond Series 2015A-R1
- B. 12/9/15 Gregory Ploussas, PE – ITC West TWA Application
- C. 12/10/15 Kelly Anne Donohoe, Esq. – Title Estoppel Request
- D. 12/14/15 Daniel T. Schnal, PE – Roxbury Subdivision
- E. 12/14/15 Patrick Dwyer, Esq. – Letter to Judge Rigo at OAL regarding MSA v. NJDEP
- F. 12/15/15 Gregory Ploussas, PE – ITC West TWA Application

Mr. Schilling asked if the commissioners had reviewed his monthly report and if anyone had any questions or comments. Chairman Rattner discussed the potential savings with the electric and other amenities for the plant.

Mr. Schilling briefly discussed 2016 meeting schedule and noted that a resolution is on the meeting agenda for approval:

The Director's Report for the month of December was accepted on a motion offered by Mr. McNeilly, seconded by Mr. Bates and the affirmative vote of members present.

The Maintenance and Repairs Report for the month of December was accepted on a motion offered by Mr. Schindelar, seconded by Mr. Benson and the affirmative vote of members present.

Lee Purcell reiterated that the review of the Roxbury Park sanitary sewer capacity is still on hold until Roxbury and Netcong discuss the development proposal.

Mr. Purcell reported that LTPA provided assistance to the MSA's Attorney and Director regarding the subpoena of RJ Longo.

Mr. Purcell also reported that he prepared a narrative of the MSA regional interceptor sewer system in the member towns and a description of the local sewer systems in the 7 member municipalities to Mr. Schilling.

Mr. Purcell also reported that LTPA's files and plans regarding all MSA projects and history were transferred to the MSA's office on Friday, December 11<sup>th</sup>.

Fenton Purcell, PE reported that the Authority will need to submit a compliance report on July 1, 2016 for the NJDEP Permit.

Mr. Purcell also reported regarding the sludge measurement project and the proposals received. He also did additional research on cost comparisons with other companies. He recommended that the MSA accept the proposal from PCS at a cost of \$3,241.26. He explained the measurement procedure will use a sonic device to measure the difference in the sludge levels and it converts automatically into sludge volume.

The Engineer's Report for the month of December was accepted on a motion offered by Mr. McNeilly, seconded by Mr. Schindelar and the affirmative vote of members present.

Resolution No. 15-32 Adopting MSA 2016 Budget, was moved by Mr. Rattner, seconded by Mr. Schwab and the affirmative roll call vote of members present.

**RESOLUTION NO. 15-32  
ADOPTED BUDGET  
MUSCONETCONG SEWERAGE AUTHORITY**

**FISCAL YEAR: from January 1, 2016 to December 31, 2016**

**WHEREAS**, the Annual Budget and Capital Budget/Program for the Musconetcong Sewerage Authority for the fiscal year beginning January 1, 2016 and ending December 31, 2016 has been presented for adoption before the governing body of the Musconetcong Sewerage Authority at its open public meeting of December 17, 2015; and

**WHEREAS**, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

**WHEREAS**, the Annual Budget as presented for adoption reflects Total Revenues of \$4,360,000.00, Total Appropriations including any Accumulated Deficit if any, of \$4,448,940.00 and Total Unrestricted Net Assets utilized of \$88,940.00; and

**WHEREAS**, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$560,000.00 and Total Unrestricted Net Position planned to be utilized, of \$0.00; and

**NOW, THEREFORE BE IT RESOLVED**, by the governing body of the Musconetcong Sewerage Authority at an open public meeting held on December 17, 2015 that the Annual Budget, and Capital Budget/Program of the Musconetcong Sewerage Authority for the fiscal year beginning January 1, 2016 and ending December 31, 2016 is hereby adopted and shall constitute appropriations for the purposes stated; and

**BE IT FURTHER RESOLVED**, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

Resolution No. 15-33 Establishing MSA 2016 Meeting Dates, was moved by Mr. McNeilly, seconded by Mr. Schindelar and the affirmative roll call vote of members present.

The fully signed Musconetcong Sewerage Authority Adopted 2016 Budget Document will be posted on the Musconetcong Sewerage Authority's official website at [msa-nj.org](http://msa-nj.org). A copy will also be kept on file at the MSA office and may be obtained by contacting the office at 973-347-1525 extension 201.

RESOLUTION NO. 15-33

Resolution Establishing Meeting Dates  
for the Musconetcong Sewerage Authority  
for the Calendar Year 2016

WHEREAS, the Musconetcong Sewerage Authority hereby establishes the following meeting dates for the Calendar Year 2016, which meetings will begin at 7:30 PM and will be held at the Water pollution Control Facilities located on Continental Drive in Mount Olive, New Jersey:

- January 28<sup>th</sup>
- February 25<sup>th</sup> (Reorganization @ 7:30 PM followed by Regular Meeting)
- March 24<sup>th</sup>
- April 28<sup>th</sup>
- May 26<sup>th</sup>
- June 23<sup>rd</sup>
- July 28<sup>th</sup>
- August 25<sup>th</sup>
- September 22<sup>nd</sup>
- October 27<sup>th</sup>
- November 22<sup>nd</sup> (Tuesday after the Conference)
- December 15<sup>th</sup> (Third Thursday - before the Holiday)

Resolution No. 15- 34 Authorizing MSA 2015 Budget Transfer, was moved by Mr. Benson, seconded by Mr. Sylvester and the affirmative roll call vote of members present.

RESOLUTION NO. #15-34  
MUSCONETCONG SEWERAGE AUTHORITY  
BUDGET TRANSFER  
FOR MSA 2015 BUDGET

WHEREAS, There appears to be insufficient funds in the following account to meet the demands thereon for the balance of the current fiscal year,

Sludge Disposal

WHEREAS, There appears to be a surplus in the following account over and above the demand deemed to be necessary for the balance of the current fiscal year,

Permit Compliance

NOW, THEREFORE, BE IT RESOLVED that in accordance with the provision of N.J.S.A. 5:31-2.8, part of the surplus in the amount heretofore mentioned be and the same is hereby transferred to the account mentioned as being insufficient, to meet the current demands, and,

BE IT FURTHER RESOLVED that the Treasurer be and is hereby authorized and directed to make the following transfer:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
Permit Compliance	Sludge Disposal	\$ 70,000.00

Appointments for the MSA's professionals and consultants to be nominated for 2016 were briefly discussed. Chairman Rattner said if any of the commissioners had any ideas, changes or requests, they should be sent to the Administrator. He also reminded the commissioners that the MSA will need to appoint a new engineer to replace LTPA.

Chairman Rattner mentioned that a teacher from the Netcong Middle School would like to bring her science class for a tour of the plant. Mr. Schilling indicated that he had received the request and would be happy to give the students a tour. They were in the process of setting a date.

Mrs. Michetti reported that the Engineering Committee met in November and put together to an RFQ draft which will be sent to Mr. Joss, Mr. Dwyer and Mr. Campanile for review. Then it can be sent out. The time frames were mentioned and the fact that LTPA will be available only until March 31, 2016. Chairman Rattner indicated that LTPA could be a carry over until the MSA appoints a new engineer.

Mr. Schwab asked about the payroll issue. Mr. Schilling said the payroll December 31<sup>st</sup> date was moved to January 2, 2016 so it will be included in the 2016 payroll instead of the 2015 payroll. There will be 27 payrolls in 2016 and salaries will be divided by the 27 pays instead of the usual 26 pays.

Mr. Schilling's and Ms. Grebe's salary increases and evaluations were briefly discussed. The matter will be discussed at the January meeting.

Lee Purcell, Fenton Purcell and Mr. Joss left the meeting at 8:02 PM.

Motion made by Mr. McNeilly, seconded by Mr. Schindelar and the affirmative roll call vote of members present for the commissioners to go into closed session at 8:03 PM:

WHEREAS, Section 8 of the Open Public Meetings Act (N.J.S.A. 10:4-12 (b) (1-9) permits the exclusion of the public from meeting in certain circumstances;

WHEREAS, the Commissioners of the Musconetcong Sewerage Authority are of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Musconetcong Sewerage Authority as follows:

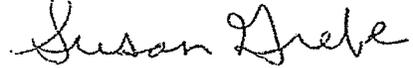
1. The public shall be excluded from discussion and action of the closed session of the Musconetcong Sewerage Authority;
2. The general nature of the subject matter to be discussed is as follows: Personnel  
The above subject matter will be made public once negotiations are complete and it is deemed to be in the public interest.

Motion to reopen the meeting to the public at 8:20 PM was offered by Mr. McNeilly, seconded by Mr. Benson and the affirmative vote of members present.

A motion was made by Mr. Phil to reject the letter of acceptance received from the Union dated October 13, 2015 regarding on-going labor negotiations. The Authority is rejecting the letter of acceptance specifically because it included a typographical error regarding scheduled overtime and double time pay, which was never intended to be part of the MSA's proposal and for that reason the MSA specifically rejects the letter of acceptance. The motion was seconded by Mr. McNeilly and approved by the affirmative roll call vote of members present.

Motion made by Mr. Sylvester, seconded by Mr. Phil and the affirmative vote of members present, Chairman Rattner adjourned the meeting at 8:24 PM.

Respectfully Submitted:



Susan Grebe,  
Administrative Assistant

2016

MUSCONETCONG SEWERAGE  
Authority Budget

[www.msa-nj.org](http://www.msa-nj.org)  
(Authority Web Address)

Department Of



Community  
Affairs

Division of Local Government Services

LOCAL GOVT SERVICE  
MUS 030 21 P 7 19  
RECEIVED

**2016 AUTHORITY BUDGET**

**Certification Section**

2016

MUSCONETCONG SEWERAGE  
AUTHORITY BUDGET

FISCAL YEAR: FROM JANUARY 1, 2016 TO DECEMBER 31, 2016

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

*It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.*

State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services

By: C.M. Zyzanski Date: 12/10/15

CERTIFICATION OF ADOPTED BUDGET

*It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.*

State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services

By: Christine M. Zyzanski Date: 11/21/16

# 2016 PREPARER'S CERTIFICATION

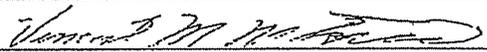
## MUSCONETCONG SEWERAGE

### AUTHORITY BUDGET

FISCAL YEAR: FROM: JANUARY 1, 2016 TO: DECEMBER 31, 2016

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	Vincent M. Montanino		
Title:	Auditor		
Address:	P.O. Box 397 Mount Arlington, New Jersey 07856		
Phone Number:	(973)770-5491	Fax Number:	(973)770-5494
E-mail address	VM_ASSOCIATES@MSN.COM		

# 2016 APPROVAL CERTIFICATION

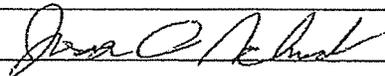
## MUSCONETCONG SEWERAGE

### AUTHORITY BUDGET

FISCAL YEAR: FROM: JANUARY 1, 2016 TO: DECEMBER 31, 2016

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Musconetcong Sewerage Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 22rd day of October, 2015.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Joseph Schwab		
Title:	Secretary		
Address:	110 Continental Drive Budd Lake, New Jersey 07828		
Phone Number:	(973)347-1525	Fax Number:	(973)347-8356
E-mail address			

# INTERNET WEBSITE CERTIFICATION

Authority's Web Address:	<u>www.msa-nj.org</u>
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All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- A description of the Authority's mission and responsibilities
- Commencing with 2013, the budgets for the current fiscal year and immediately preceding two prior years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- Commencing with 2012, the annual audits of the most recent fiscal year and immediately two prior years
- The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- Beginning January 1, 2013, the approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

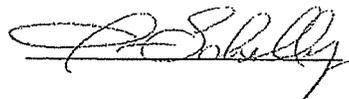
Name of Officer Certifying compliance

James Schilling

Title of Officer Certifying compliance

Executive Director

Signature



# 2016 AUTHORITY BUDGET RESOLUTION

## MUSCONETCONG SEWERAGE

FISCAL YEAR: FROM: JANUARY 1, 2016 TO: DECEMBER 31, 2016

WHEREAS, the Annual Budget and Capital Budget for the Musconetcong Sewerage Authority for the fiscal year beginning, January 1, 2016 and ending, December 31, 2016 has been presented before the governing body of the Musconetcong Sewerage Authority at its open public meeting of October 22, 2015; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$4,360,000.00, Total Appropriations, including any Accumulated Deficit if any, of \$4,448,940.00 and Total Unrestricted Net Position utilized of \$88,940.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$560,000.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$0.00; and

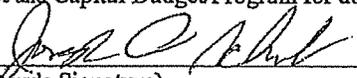
WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Musconetcong Sewerage Authority, at an open public meeting held on October 22, 2015 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Musconetcong Sewerage Authority for the fiscal year beginning, January 1, 2016 and ending, December 31, 2016 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Musconetcong Sewerage Authority will consider the Annual Budget and Capital Budget/Program for adoption on December 17, 2015.

  
 \_\_\_\_\_  
 (Secretary's Signature)

October 22, 2015  
 \_\_\_\_\_  
 (Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
Donald Bates	x			
James Benson				x
Thomas Bruno				x
Michael Grogan	x			
Brian McNeilly	x			
Melanie Michetti				x
Daren Phil	x			
Michael Pucilowski	x			
Steven Rattner	x			
Richard Schindelar	x			
Joseph Schwab	x			
John Sylvester				x

# 2016 ADOPTION CERTIFICATION

## MUSCONETCONG SEWERAGE

### AUTHORITY BUDGET

FISCAL YEAR: FROM: JANUARY 1, 2016 TO: DECEMBER 31, 2016

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Musconetcong Sewerage Authority, pursuant to N.J.A.C. 5:31-2.3, on the 17th day of, December, 2015.

Officer's Signature:			
Name:	Joseph Schwab		
Title:	Secretary		
Address:	110 Continental Drive Budd Lake, New Jersey 07828		
Phone Number:	(973)347-1525	Fax Number:	(973)347-8356
E-mail address			

# 2016 ADOPTED BUDGET RESOLUTION

## MUSCONETCONG SEWERAGE

### AUTHORITY

FISCAL YEAR: FROM: JANUARY 1, 2016 TO: DECEMBER 31, 2016

WHEREAS, the Annual Budget and Capital Budget/Program for the Musconetcong Sewerage Authority for the fiscal year beginning January 1, 2016 and ending, December 31, 2016 has been presented for adoption before the governing body of the Musconetcong Sewerage Authority at its open public meeting of December 17, 2015; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$4,360,000.00, Total Appropriations, including any Accumulated Deficit, if any, of \$4,448,940.00 and Total Unrestricted Net Position utilized of \$88,940.00; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$560,000.00 and Total Unrestricted Net Position planned to be utilized of \$0.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Musconetcong Sewerage Authority, at an open public meeting held on December 17, 2015 that the Annual Budget and Capital Budget/Program of the Musconetcong Sewerage Authority for the fiscal year beginning, January 1, 2016 and, ending, December 31, 2016 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

  
 \_\_\_\_\_  
 (Secretary's Signature)

12-17-15  
 \_\_\_\_\_  
 (Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
Donald Bates	x			
James Benson	x			
Thomas Bruno				x
Michael Grogan				x
Brian McNeilly	x			
Melanie Michetti	x			
Daren Phil	x			
Michael Pucilowski				x
Steven Rattner	x			
Richard Schindelar	x			
Joseph Schwab	x			
John Sylvester	x			

**2016 AUTHORITY BUDGET**  
**Narrative and Information Section**

# 2016 AUTHORITY BUDGET MESSAGE & ANALYSIS

## MUSCONETCONG SEWERAGE

### AUTHORITY BUDGET

FISCAL YEAR: FROM: JANUARY 1, 2016 TO: DECEMBER 31, 2016

*Answer all questions below. Attach additional pages and schedules as needed.*

1. Complete a brief statement on the 2016 proposed Annual Budget and make comparison to the 2015 adopted budget for each operation. Explain any variances over +/-10% for each line item by operation. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. For example, if anticipated service charges have increased 15% due to an increase in rates, provide a copy of the resolution authorizing the rate increase.

*The 2016 proposed Annual Budget shows a significant increase for sludge disposal and maintenance, repairs and equipment as the facility ages. The significant decrease is in the other reserves appropriations with a reduction for the reserve for capital improvements.*

2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any. An increase or decrease is considered significant if it is over +/-10% from the current year adopted budget.

*Revenues to support the budget are derived from user charges apportioned among the seven participating municipalities using the system. Operating and Maintenance costs are based on metered flow with a guaranteed minimum provision. Debt Service costs are based on the plant's capacity allocated to the participating municipalities.*

3. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program.

*The state of the local economy has no affect on the budgets of the Authority because all revenues are derived from the service contracts with the participating municipalities.*

4. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

*The Authority is utilizing a portion of its Unrestricted Net Position which was accumulated from earnings credits derived from loan repayments to the NJEIT.*

5. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).

*This is not applicable for the Authority.*

6. The proposed budget must not reflect an anticipated deficit from 2016 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question.

*This is not applicable for the Authority.*

7. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable.

*The Authority has service contracts with each of the seven participating municipalities. Operating and Maintenance costs are based on metered flow with a guaranteed minimum provision. Debt Service costs are based on the plant's capacity allocated to the participating municipalities.*

8. Attach a copy of the Authority's most recent Annual Operating Data submission to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) under the Authority's Continuing Disclosure Agreements for any debt issuances outstanding. Examples of Annual Operating Data may include sewer and water billings; parking rents and collections; number of customers; number of available parking spaces; etc. See Local Finance Notice 2014-9 for more information.

*This is not applicable for the Authority.*

## AUTHORITY CONTACT INFORMATION 2016

Please complete the following information regarding this Authority. All information requested below must be completed.

<b>Name of Authority:</b>	MUSCONETCONG SEWERAGE AUTHORITY		
<b>Address:</b>	110 CONTINENTAL DRIVE		
<b>City, State, Zip:</b>	MOUNT OLIVE	NJ	07828
<b>Phone: (ext.)</b>	973-347-1525	<b>Fax:</b>	973-347-8356

<b>Preparer's Name:</b>	VINCENT M. MONTANINO		
<b>Preparer's Address:</b>	P.O.BOX 397		
<b>City, State, Zip:</b>	MOUNT ARLINGTON	NJ	07856
<b>Phone: (ext.)</b>	973-770-5491	<b>Fax:</b>	973-770-5494
<b>E-mail:</b>	VM_ASSOCIATES@MSN.COM		

<b>Executive Director:</b>	James Schilling		
<b>Phone: (ext.)</b>	973-347-1525 Ext. 203	<b>Fax:</b>	973-347-8356
<b>E-mail:</b>	jschilling@msa-nj.org		

<b>Chief Financial Officer:</b>			
<b>Phone: (ext.)</b>		<b>Fax:</b>	
<b>E-mail:</b>			

<b>Name of Auditor:</b>	SEE PREPARER ABOVE		
<b>Name of Firm:</b>			
<b>Address:</b>			
<b>City, State, Zip:</b>			
<b>Phone: (ext.)</b>		<b>Fax:</b>	
<b>E-mail:</b>			

# AUTHORITY INFORMATIONAL QUESTIONNAIRE

## MUSCONETCONG SEWERAGE AUTHORITY

FISCAL YEAR: FROM: JANUARY 1, 2016 TO: DECEMBER 31, 2016

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in calendar year 2014 as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: *12*
- 2) Provide the amount of total salaries and wages for calendar year 2014 as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: *\$755,540*
- 3) Provide the number of regular voting members of the governing body: *12*
- 4) Provide the number of alternate voting members of the governing body: *None*
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? *No. If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.*
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year because of their relationship with the Authority file the form as required? *Yes. If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.*
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? *No. If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.*
- 8) Was the Authority a party to a business transaction with one of the following parties:
  - a. A current or former commissioner, officer, key employee, or highest compensated employee? *No.*
  - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? *No.*
  - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? *No.*  
*If the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.*
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. *No. If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.*
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. *See Attachment A.*
- 11) Did the Authority pay for meals or catering during the current fiscal year? *Yes – See Attachment B. If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.*
- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? *Yes See Attachment C. If "yes," attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.*

**AUTHORITY INFORMATIONAL QUESTIONNAIRE  
(CONTINUED)  
MUSCONETCONG SEWERAGE AUTHORITY**

**FISCAL YEAR: FROM: JANUARY 1, 2016 TO: DECEMBER 31, 2016**

- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority:
- a. First class or charter travel *No.*
  - b. Travel for companions *No.*
  - c. Tax indemnification and gross-up payments *No.*
  - d. Discretionary spending account *No.*
  - e. Housing allowance or residence for personal use *No.*
  - f. Payments for business use of personal residence *No.*
  - g. Vehicle/auto allowance or vehicle for personal use *No.*
  - h. Health or social club dues or initiation fees *No.*
  - i. Personal services (i.e.: maid, chauffeur, chef) *No.*
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? *Yes. If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses.*
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? *No. If "yes," attach explanation including amount paid.*
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? *No. If "yes," attach explanation including amount paid.*
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? *N/A. If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future.*
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? *No. If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.*
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? *No. If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.*

# AUTHORITY INFORMATIONAL QUESTIONNAIRE

## ATTACHMENTS

### MUSCONETCONG SEWERAGE AUTHORITY

FISCAL YEAR: FROM: JANUARY 1, 2016 TO: DECEMBER 31, 2016

#### ATTACHMENT A for Question 10:

The salaries for the staff of the Musconetcong Sewerage Authority are set every three years by Union Contract. The Administration salaries are set annually by the Board of Commissioners after reviewing employee job performance. Following the review process the Commissioners determine employee compensation based upon job performance and general behavior. In addition, a survey is periodically conducted to obtain comparable salary and wage data.

#### ATTACHMENT B for Question 11:

The Authority conducted three safety and training meetings where lunch was ordered:

Date	Description	Expenditures
26-Mar	Deli Delicious	\$470.00
28-May	Deli Delicious	\$450.00
23-July	Deli Delicious	\$470.00

The Authority also had members that attended the following conferences:

#### ATTACHMENT C for Question 12:

#### CONFERENCE ALLOTMENTS - 2015 (Includes hotel accommodations, meals, gas & tolls):

#### PAID VOUCHERS - APRIL 23, 2015 NJWEA CONFERENCE - MAY 11TH TO 15TH

Scott Allen (NJWEA conf)	\$700.00
Don Bates (NJWEA conf)	\$700.00
James Benson (NJWEA conf)	\$700.00
Mike Grogan (NJWEA conf)	\$700.00
Brian McNeilly (NJWEA conf)	\$700.00
Daren Phil (NJWEA conf)	\$700.00
Mike Pucilowski (NJWEA conf)	\$700.00
Steve Rattner (NJWEA conf)	\$700.00
James Schilling (NJWEA conf)	\$700.00
Richard Schindelar (NJWEA conf)	\$700.00
Joe Schwab (NJWEA conf)	\$700.00

# AUTHORITY INFORMATIONAL QUESTIONNAIRE

## ATTACHMENTS (CONTINUED)

### MUSCONETCONG SEWERAGE AUTHORITY

FISCAL YEAR: FROM: JANUARY 1, 2016 TO: DECEMBER 31, 2016

PAID VOUCHERS - OCTOBER 22, 2015  
AEA CONFERENCE - NOVEMBER 17 & 18

Donald Bates (AEA conference)	\$700.00
James Benson (AEA conference)	\$700.00
Michael Grogan (AEA conference)	\$700.00
Daren Phil (AEA conference)	\$700.00
Michael Pucilowski (AEA conference)	\$700.00
Steven Rattner (AEA conference)	\$700.00
James Schilling (AEA conference)	\$700.00
Rich Schindelar (AEA conference)	\$700.00
Joseph Schwab (AEA conference)	\$700.00

AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,  
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS

MUSCONETCONG SEWERAGE AUTHORITY

FISCAL YEAR: FROM: JANUARY 1, 2016 TO: DECEMBER 31, 2016

*Complete the attached table for all persons required to be listed per #1-4 below.*

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most-recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

**Commissioner:** A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

**Officer:** A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

**Key employee:** An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and all related entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

**Highest compensated employee:** One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and related entities is greater than \$100,000 for the most recent fiscal year completed.

**Compensation:** All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

**Reportable compensation:** The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2016, the calendar year 2014 W-2 and 1099 should be used (60 days prior to start of budget year is November 1, 2015, with 2014 being the most recent calendar year ended), and for fiscal years ending June 30, 2016, the calendar year 2015 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2016, with 2015 being the most recent calendar year ended).

**Other Public Entity:** Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

MUSCONETCONG SEWERAGE AUTHORITY

For the Period January 1, 2016 to December 31, 2016

Reportable Compensation from Authority  
(W-2/ 1099)

Name	Title	Average Hours per Week Dedicated to Position	Position			Reportable Compensation from Authority (W-2/ 1099)			Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body	Positions held at Other Public Entities Listed in Column O	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column O	Reportable Compensation from Other Public Entities (W-2/ 1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities
			Commissioner	Key Employee	Highest Compensated Employee	Former	Base Salary/ Stipend	Bonus								
1. Donald Bates	Commissioner	1	X			None	None	None	None							
2. James Benson	Commissioner	1	X			None	None	None	None		Stanhope Boro Councilman	5	2,800		2,800	
3. Thomas Bruno	Commissioner	1	X			None	None	None	None		Lake Musconetcong Regional PB	1				
4. Michael Grogan	Commissioner	1	X			None	None	None	None		Stanhope Boro Boro Admin	35	95,725	33,503	129,228	
5. Brian McNelly	Commissioner	1	X			None	None	None	None		RAxbury Twp Engineer	35	80,773	29,160	109,933	
6. Melodie Michetti	Commissioner	1	X			None	None	None	None		Washington Twp MUA Director	30	90,000		90,000	
7. Daren Phil	Commissioner	1	X			None	None	None	None		Morris County PB Lake Musconetcong Regional PB Musconetcong River Mgmt Comm	5				
8. Michael Pudlowski	Commissioner	1	X			None	None	None	None		Hopatcong Council & Environmental	6	2,800		2,800	
9. Steven Rattner	Commissioner	1	X			None	None	None	None		Netcong Councilman	5	2,800		2,800	
10. Richard Schindelar	Commissioner	1	X			None	None	None	None							
11. Joseph Schwab	Commissioner	1	X			None	None	None	None							
12. John Sylvester	Commissioner	1	X			None	None	None	None							
13. James Schilling	Director	40		X		94,381	None	None	27,175	121,556					121,556	
14. Nicholas Barbato	Chief Operator	40		X		84,520	None	None	34,078	118,598					118,598	
15.																
<b>Total:</b>						<b>\$ 178,901</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 61,253</b>	<b>\$ 240,154</b>			<b>\$ 274,898</b>	<b>\$ 62,663</b>	<b>\$ 577,715</b>	

Enter the total number of employees/ independent contractors who received more than \$100,000 in total reportable compensation for the most recent fiscal year completed:

## Schedule of Health Benefits - Detailed Cost Analysis

MUSCONETCONG SEWERAGE AUTHORITY  
For the Period January 1, 2016 to December 31, 2016

	# of Covered Members (Medical & Rx) Proposed Budget	Annual Cost		# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Current Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
		Estimate per Employee Proposed Budget	Total Cost Estimate Proposed Budget					
<b>Active Employees - Health Benefits - Annual Cost</b>								
Single Coverage	1	\$ 10,900	\$ 10,900	1	\$ 10,300	\$ 10,300	\$ 600	5.8%
Parent & Child	1	18,400	18,400	1	17,407	17,407	993	5.7%
Employee & Spouse (or Partner)	2	21,800	43,600	2	20,600	41,200	2,400	5.8%
Family	5	29,400	147,000	5	27,708	138,540	8,460	6.1%
Employee Cost Sharing Contribution (enter as negative - )			(36,500)			(32,260)	(4,240)	13.1%
<b>Subtotal</b>	<b>9</b>		<b>183,400</b>	<b>9</b>		<b>175,187</b>	<b>8,213</b>	<b>4.7%</b>
<b>Commissioners - Health Benefits - Annual Cost</b>								
Single Coverage			-			-	-	#DIV/0!
Parent & Child			-			-	-	#DIV/0!
Employee & Spouse (or Partner)			-			-	-	#DIV/0!
Family			-			-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative - )			-			-	-	#DIV/0!
<b>Subtotal</b>	<b>0</b>		<b>-</b>	<b>0</b>		<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<b>Retirees - Health Benefits - Annual Cost</b>								
Single Coverage			-			-	-	#DIV/0!
Parent & Child			-			-	-	#DIV/0!
Employee & Spouse (or Partner)			-			-	-	#DIV/0!
Family			-			-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative - )			-			-	-	#DIV/0!
<b>Subtotal</b>	<b>0</b>		<b>-</b>	<b>0</b>		<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<b>GRAND TOTAL</b>	<b>9</b>		<b>\$ 183,400</b>	<b>9</b>		<b>\$ 175,187</b>	<b>\$ 8,213</b>	<b>4.7%</b>

Is medical coverage provided by the SHBP (Yes or No)?

YES

Is prescription drug coverage provided by the SHBP (Yes or No)?

YES





**2016 AUTHORITY BUDGET**

**Financial Schedules Section**

## 2016 Budget Summary

### MUSCONETCONG SEWERAGE AUTHORITY

For the Period      January 1, 2016      to      December 31, 2016

	<i>Proposed Budget</i>						<i>Adopted Budget</i>	<i>\$ Increase (Decrease) Proposed vs. Adopted</i>	<i>% Increase (Decrease) Proposed vs. Adopted</i>	
	SEWER	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations	Total All Operations	All Operations	All Operations
<b>REVENUES</b>										
Total Operating Revenues	\$ 4,360,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,360,000	\$ 4,300,000	\$ 60,000	1.4%
Total Non-Operating Revenues	-	-	-	-	-	-	-	-	-	#DIV/0!
Total Anticipated Revenues	<u>4,360,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>4,360,000</u>	<u>4,300,000</u>	<u>60,000</u>	<u>1.4%</u>
<b>APPROPRIATIONS</b>										
Total Administration	283,000	-	-	-	-	-	283,000	274,500	8,500	3.1%
Total Cost of Providing Services	3,035,900	-	-	-	-	-	3,035,900	2,882,400	153,500	5.3%
Total Principal Payments on Debt Service In Lieu of Depreciation	588,865	-	-	-	-	-	588,865	573,339	15,526	2.7%
Total Operating Appropriations	3,907,765	-	-	-	-	-	3,907,765	3,730,239	177,526	4.8%
Total Interest Payments on Debt	136,175	-	-	-	-	-	136,175	151,050	(14,875)	-9.8%
Total Other Non-Operating Appropriations	405,000	-	-	-	-	-	405,000	515,000	(110,000)	-21.4%
Total Non-Operating Appropriations	541,175	-	-	-	-	-	541,175	666,050	(124,875)	-18.7%
Accumulated Deficit	-	-	-	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	4,448,940	-	-	-	-	-	4,448,940	4,396,289	52,651	1.2%
Less: Total Unrestricted Net Position Utilized	88,940	-	-	-	-	-	88,940	96,289	(7,349)	-7.6%
Net Total Appropriations	<u>4,360,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>4,360,000</u>	<u>4,300,000</u>	<u>60,000</u>	<u>1.4%</u>
<b>ANTICIPATED SURPLUS (DEFICIT)</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>#DIV/0!</u>

## 2016 Revenue Schedule

### MUSCONETCONG SEWERAGE AUTHORITY

For the Period January 1, 2016 to December 31, 2016

	Proposed Budget						Adopted Budget			\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	SEWER	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations	Total All		All Operations	All Operations
								Operations	Operations		
<b>OPERATING REVENUES</b>											
<i>Service Charges</i>											
Residential							\$ -	\$ -	\$ -		#DIV/0!
Business/Commercial							-	-	-		#DIV/0!
Industrial							-	-	-		#DIV/0!
Intergovernmental	4,360,000						4,360,000	4,300,000	60,000		1.4%
Other							-	-	-		#DIV/0!
<b>Total Service Charges</b>	<b>4,360,000</b>						<b>4,360,000</b>	<b>4,300,000</b>	<b>60,000</b>		<b>1.4%</b>
<i>Connection Fees</i>											
Residential							-	-	-		#DIV/0!
Business/Commercial							-	-	-		#DIV/0!
Industrial							-	-	-		#DIV/0!
Intergovernmental							-	-	-		#DIV/0!
Other							-	-	-		#DIV/0!
<b>Total Connection Fees</b>							<b>-</b>	<b>-</b>	<b>-</b>		<b>#DIV/0!</b>
<i>Parking Fees</i>											
Meters							-	-	-		#DIV/0!
Permits							-	-	-		#DIV/0!
Fines/Penalties							-	-	-		#DIV/0!
Other							-	-	-		#DIV/0!
<b>Total Parking Fees</b>							<b>-</b>	<b>-</b>	<b>-</b>		<b>#DIV/0!</b>
<i>Other Operating Revenues (List)</i>											
Other Revenue 1							-	-	-		#DIV/0!
Other Revenue 2							-	-	-		#DIV/0!
Other Revenue 3							-	-	-		#DIV/0!
Other Revenue 4							-	-	-		#DIV/0!
<b>Total Other Revenue</b>							<b>-</b>	<b>-</b>	<b>-</b>		<b>#DIV/0!</b>
<b>Total Operating Revenues</b>	<b>4,360,000</b>						<b>4,360,000</b>	<b>4,300,000</b>	<b>60,000</b>		<b>1.4%</b>
<b>NON-OPERATING REVENUES</b>											
<i>Grants &amp; Entitlements (List)</i>											
Grant #1							-	-	-		#DIV/0!
Grant #2							-	-	-		#DIV/0!
Grant #3							-	-	-		#DIV/0!
Grant #4							-	-	-		#DIV/0!
<b>Total Grants &amp; Entitlements</b>							<b>-</b>	<b>-</b>	<b>-</b>		<b>#DIV/0!</b>
<i>Local Subsidies &amp; Donations (List)</i>											
Local Subsidy #1							-	-	-		#DIV/0!
Local Subsidy #2							-	-	-		#DIV/0!
Local Subsidy #3							-	-	-		#DIV/0!
Local Subsidy #4							-	-	-		#DIV/0!
<b>Total Local Subsidies &amp; Donations</b>							<b>-</b>	<b>-</b>	<b>-</b>		<b>#DIV/0!</b>
<i>Interest on Investments &amp; Deposits</i>											
Investments							-	-	-		#DIV/0!
Security Deposits							-	-	-		#DIV/0!
Penalties							-	-	-		#DIV/0!
Other Investments							-	-	-		#DIV/0!
<b>Total Interest</b>							<b>-</b>	<b>-</b>	<b>-</b>		<b>#DIV/0!</b>
<i>Other Non-Operating Revenues (List)</i>											
Other Non-Operating #1							-	-	-		#DIV/0!
Other Non-Operating #2							-	-	-		#DIV/0!
Other Non-Operating #3							-	-	-		#DIV/0!
Other Non-Operating #4							-	-	-		#DIV/0!
<b>Total Other Non-Operating Revenues</b>							<b>-</b>	<b>-</b>	<b>-</b>		<b>#DIV/0!</b>
<b>Total Non-Operating Revenues</b>							<b>-</b>	<b>-</b>	<b>-</b>		<b>#DIV/0!</b>
<b>TOTAL ANTICIPATED REVENUES</b>	<b>\$ 4,360,000</b>	<b>\$ -</b>	<b>\$ 4,360,000</b>	<b>\$ 4,300,000</b>	<b>\$ 60,000</b>		<b>1.4%</b>				

# 2015 Adopted Revenue Schedule

## MUSCONETCONG SEWERAGE AUTHORITY

	<i>Adopted Budget</i>						Total All Operations
	SEWER	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6	
<b>OPERATING REVENUES</b>							
<i>Service Charges</i>							
Residential							\$ -
Business/Commercial							-
Industrial							-
Intergovernmental	4,300,000						4,300,000
Other							-
Total Service Charges	4,300,000	-	-	-	-	-	4,300,000
<i>Connection Fees</i>							
Residential							-
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other							-
Total Connection Fees	-	-	-	-	-	-	-
<i>Parking Fees</i>							
Meters							-
Permits							-
Fines/Penalties							-
Other							-
Total Parking Fees	-	-	-	-	-	-	-
<i>Other Operating Revenues (List)</i>							
Other Revenue 1							-
Other Revenue 2							-
Other Revenue 3							-
Other Revenue 4							-
Total Other Revenue	-	-	-	-	-	-	-
Total Operating Revenues	4,300,000	-	-	-	-	-	4,300,000
<b>NON-OPERATING REVENUES</b>							
<i>Grants &amp; Entitlements (List)</i>							
Grant #1							-
Grant #2							-
Grant #3							-
Grant #4							-
Total Grants & Entitlements	-	-	-	-	-	-	-
<i>Local Subsidies &amp; Donations (List)</i>							
Local Subsidy #1							-
Local Subsidy #2							-
Local Subsidy #3							-
Local Subsidy #4							-
Total Local Subsidies & Donations	-	-	-	-	-	-	-
<i>Interest on Investments &amp; Deposits</i>							
Investments							-
Security Deposits							-
Penalties							-
Other Investments							-
Total Interest	-	-	-	-	-	-	-
<i>Other Non-Operating Revenues (List)</i>							
Other Non-Operating #1							-
Other Non-Operating #2							-
Other Non-Operating #3							-
Other Non-Operating #4							-
Total Other Non-Operating Revenues	-	-	-	-	-	-	-
Total Non-Operating Revenues	-	-	-	-	-	-	-
<b>TOTAL ANTICIPATED REVENUES</b>	<b>\$ 4,300,000</b>	<b>\$ -</b>	<b>\$ 4,300,000</b>				

## 2016 Appropriations Schedule

### MUSCONETCONG SEWERAGE AUTHORITY

For the Period January 1, 2016 to December 31, 2016

	<i>Proposed Budget</i>						<i>Adopted Budget</i>	<i>\$ Increase (Decrease)</i>	<i>% Increase (Decrease)</i>	
	SEWER	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations	Total All Operations	All Operations	All Operations
								Proposed vs. Adopted	Proposed vs. Adopted	
<b>OPERATING APPROPRIATIONS</b>										
<i>Administration - Personnel</i>										
Salary & Wages	\$ 160,000						\$ 160,000	\$ 155,000	\$ 5,000	3.2%
Fringe Benefits	88,000						88,000	84,500	3,500	4.1%
<b>Total Administration - Personnel</b>	<b>248,000</b>						<b>248,000</b>	<b>239,500</b>	<b>8,500</b>	<b>3.5%</b>
<i>Administration - Other (List)</i>										
Admin Office Expenses	35,000						35,000	35,000	-	0.0%
Other Admin Expense #2										HDIV/01
Other Admin Expense #3										HDIV/01
Other Admin Expense #4										HDIV/01
Miscellaneous Administration*										HDIV/01
<b>Total Administration - Other</b>	<b>35,000</b>						<b>35,000</b>	<b>35,000</b>	<b>-</b>	<b>0.0%</b>
<b>Total Administration</b>	<b>283,000</b>						<b>283,000</b>	<b>274,500</b>	<b>8,500</b>	<b>3.1%</b>
<i>Cost of Providing Services - Personnel</i>										
Salary & Wages	666,640						666,640	632,000	34,640	5.5%
Fringe Benefits	299,260						299,260	301,400	(2,140)	-0.7%
<b>Total COPS - Personnel</b>	<b>965,900</b>						<b>965,900</b>	<b>933,400</b>	<b>32,500</b>	<b>3.5%</b>
<i>Cost of Providing Services - Other (List)</i>										
Maintenance, Repairs & Equipment	210,000						210,000	160,000	50,000	31.3%
Sludge Disposal	700,000						700,000	600,000	100,000	16.7%
Utilities	590,000						590,000	580,000	10,000	1.7%
Plant Supplies, Fees & Prof. Services	545,000						545,000	584,000	(39,000)	-6.7%
Miscellaneous COPS*	25,000						25,000	25,000	-	0.0%
<b>Total COPS - Other</b>	<b>2,070,000</b>						<b>2,070,000</b>	<b>1,949,000</b>	<b>121,000</b>	<b>6.2%</b>
<b>Total Cost of Providing Services</b>	<b>3,035,900</b>						<b>3,035,900</b>	<b>2,882,400</b>	<b>153,500</b>	<b>5.3%</b>
<i>Total Principal Payments on Debt Service In Lieu of Depreciation</i>										
	588,865						588,865	573,339	15,526	2.7%
<b>Total Operating Appropriations</b>	<b>3,907,765</b>						<b>3,907,765</b>	<b>3,730,239</b>	<b>177,526</b>	<b>4.8%</b>
<b>NON-OPERATING APPROPRIATIONS</b>										
Total Interest Payments on Debt Operations & Maintenance Reserve	136,175						136,175	151,050	(14,875)	-9.8%
Renewal & Replacement Reserve	200,000						200,000	200,000	-	0.0%
Municipality/County Appropriation										HDIV/01
Other Reserves	205,000						205,000	315,000	(110,000)	-34.9%
<b>Total Non-Operating Appropriations</b>	<b>541,175</b>						<b>541,175</b>	<b>666,050</b>	<b>(124,875)</b>	<b>-18.7%</b>
<b>TOTAL APPROPRIATIONS</b>	<b>4,448,940</b>						<b>4,448,940</b>	<b>4,396,289</b>	<b>52,651</b>	<b>1.2%</b>
<b>ACCUMULATED DEFICIT</b>										
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	<b>4,448,940</b>						<b>4,448,940</b>	<b>4,396,289</b>	<b>52,651</b>	<b>1.2%</b>
<b>UNRESTRICTED NET POSITION UTILIZED</b>										
Municipality/County Appropriation										HDIV/01
Other	88,940						88,940	96,289	(7,349)	-7.6%
<b>Total Unrestricted Net Position Utilized</b>	<b>88,940</b>						<b>88,940</b>	<b>96,289</b>	<b>(7,349)</b>	<b>-7.6%</b>
<b>TOTAL NET APPROPRIATIONS</b>	<b>\$ 4,360,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,360,000</b>	<b>\$ 4,300,000</b>	<b>\$ 60,000</b>	<b>1.4%</b>

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 195,388.25 \$ - \$ - \$ - \$ - \$ - \$ 195,388.25

## 2015 Adopted Appropriations Schedule

### MUSCONETCONG SEWERAGE AUTHORITY

#### Adopted Budget

	SEWER	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations
<b>OPERATING APPROPRIATIONS</b>							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 155,000						\$ 155,000
Fringe Benefits	84,500						84,500
<b>Total Administration - Personnel</b>	<b>239,500</b>	-	-	-	-	-	<b>239,500</b>
<i>Administration - Other (List)</i>							
Admin Office Expenses	35,000						35,000
Other Admin Expense #2							-
Other Admin Expense #3							-
Other Admin Expense #4							-
Miscellaneous Administration*							-
<b>Total Administration - Other</b>	<b>35,000</b>	-	-	-	-	-	<b>35,000</b>
<b>Total Administration</b>	<b>274,500</b>	-	-	-	-	-	<b>274,500</b>
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages	632,000						632,000
Fringe Benefits	301,400						301,400
<b>Total COPS - Personnel</b>	<b>933,400</b>	-	-	-	-	-	<b>933,400</b>
<i>Cost of Providing Services - Other (List)</i>							
Maintenance, Repairs & Equipment	160,000						160,000
Sludge Disposal	600,000						600,000
Utilities	580,000						580,000
Plant Supplies, Fees & Prof. Services	584,000						584,000
Miscellaneous COPS*	25,000						25,000
<b>Total COPS - Other</b>	<b>1,949,000</b>	-	-	-	-	-	<b>1,949,000</b>
<b>Total Cost of Providing Services</b>	<b>2,882,400</b>	-	-	-	-	-	<b>2,882,400</b>
<b>Total Principal Payments on Debt Service in Lieu of Depreciation</b>	<b>573,339</b>	-	-	-	-	-	<b>573,339</b>
<b>Total Operating Appropriations</b>	<b>3,730,239</b>	-	-	-	-	-	<b>3,730,239</b>
<b>NON-OPERATING APPROPRIATIONS</b>							
Total Interest Payments on Debt	151,050						151,050
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve	200,000						200,000
Municipality/County Appropriation							-
Other Reserves	315,000						315,000
<b>Total Non-Operating Appropriations</b>	<b>666,050</b>	-	-	-	-	-	<b>666,050</b>
<b>TOTAL APPROPRIATIONS</b>	<b>4,396,289</b>	-	-	-	-	-	<b>4,396,289</b>
<b>ACCUMULATED DEFICIT</b>							-
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	<b>4,396,289</b>	-	-	-	-	-	<b>4,396,289</b>
<b>UNRESTRICTED NET POSITION UTILIZED</b>							
Municipality/County Appropriation							-
Other	96,289						96,289
<b>Total Unrestricted Net Position Utilized</b>	<b>96,289</b>	-	-	-	-	-	<b>96,289</b>
<b>TOTAL NET APPROPRIATIONS</b>	<b>\$ 4,300,000</b>	<b>\$ -</b>	<b>\$ 4,300,000</b>				

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations     \$ 186,511.95     \$ -     \$ -     \$ -     \$ -     \$ -     \$ 186,511.95

## 5 Year Debt Service Schedule - Principal

### MUSCONETCONG SEWERAGE AUTHORITY

	Current Year (2015)	Fiscal Year Beginning In							Total Principal Outstanding
		2016	2017	2018	2019	2020	2021	Thereafter	
<b>SEWER</b>									
2002 A Wastewater	\$ 186,127	\$ 195,303	\$ 209,238	\$ 218,809	\$ 228,346	\$ 237,937	\$ 252,290	\$ 266,695	\$ 1,608,618
2002 Wastewater	175,660	175,660	178,369	177,595	176,512	175,118	176,434	177,503	1,237,191
2007 Wastewater	121,737	128,087	125,747	131,917	138,177	136,017	124,824	165,000	949,769
2010 Wastewater	89,815	89,815	89,815	89,815	89,815	94,815	99,815	961,302	1,515,192
<b>Total Principal</b>	<b>573,339</b>	<b>588,865</b>	<b>603,169</b>	<b>618,136</b>	<b>632,850</b>	<b>643,887</b>	<b>653,363</b>	<b>1,570,500</b>	<b>5,310,770</b>
<b>Operation #2</b>									
Debt Issuance #1									-
Debt Issuance #2									-
Debt Issuance #3									-
Debt Issuance #4									-
<b>Total Principal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Operation #3</b>									
Debt Issuance #1									-
Debt Issuance #2									-
Debt Issuance #3									-
Debt Issuance #4									-
<b>Total Principal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Operation #4</b>									
Debt Issuance #1									-
Debt Issuance #2									-
Debt Issuance #3									-
Debt Issuance #4									-
<b>Total Principal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Operation #5</b>									
Debt Issuance #1									-
Debt Issuance #2									-
Debt Issuance #3									-
Debt Issuance #4									-
<b>Total Principal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Operation #6</b>									
Debt Issuance #1									-
Debt Issuance #2									-
Debt Issuance #3									-
Debt Issuance #4									-
<b>Total Principal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL PRINCIPAL ALL OPERATIONS</b>	<b>\$ 573,339</b>	<b>\$ 588,865</b>	<b>\$ 603,169</b>	<b>\$ 618,136</b>	<b>\$ 632,850</b>	<b>\$ 643,887</b>	<b>\$ 653,363</b>	<b>\$ 1,570,500</b>	<b>\$ 5,310,770</b>

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

	<i>Moody's</i>	<i>Fitch</i>	<i>Standard &amp; Poors</i>
Bond Rating	-	-	-
Year of Last Rating	-	-	-

## 5 Year Debt Service Schedule - Interest

MUSCONETCONG SEWERAGE AUTHORITY

	<i>Fiscal Year Beginning in</i>								Total Interest Payments Outstanding
	Current Year (2015)	2016	2017	2018	2019	2020	2021	Thereafter	
<b>SEWER</b>									
2002 A Wastewater	\$ 88,675	\$ 78,675	\$ 68,050	\$ 56,800	\$ 45,050	\$ 32,800	\$ 19,925	\$ 6,650	\$ 307,950
2007 Wastewater	25,750	22,625	19,375	16,000	12,750	9,750	6,250	2,125	88,875
2010 Wastewater	36,625	34,875	33,125	31,375	29,625	27,750	25,625	118,000	300,375
<b>Total Interest Payments</b>	<b>151,050</b>	<b>136,175</b>	<b>120,550</b>	<b>104,175</b>	<b>87,425</b>	<b>70,300</b>	<b>51,800</b>	<b>126,775</b>	<b>697,200</b>
<b>Operation #2</b>									
Debt Issuance #1									-
Debt Issuance #2									-
Debt Issuance #3									-
Debt Issuance #4									-
<b>Total Interest Payments</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Operation #3</b>									
Debt Issuance #1									-
Debt Issuance #2									-
Debt Issuance #3									-
Debt Issuance #4									-
<b>Total Interest Payments</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Operation #4</b>									
Debt Issuance #1									-
Debt Issuance #2									-
Debt Issuance #3									-
Debt Issuance #4									-
<b>Total Interest Payments</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Operation #5</b>									
Debt Issuance #1									-
Debt Issuance #2									-
Debt Issuance #3									-
Debt Issuance #4									-
<b>Total Interest Payments</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Operation #6</b>									
Debt Issuance #1									-
Debt Issuance #2									-
Debt Issuance #3									-
Debt Issuance #4									-
<b>Total Interest Payments</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL INTEREST ALL OPERATIONS</b>	<b>\$ 151,050</b>	<b>\$ 136,175</b>	<b>\$ 120,550</b>	<b>\$ 104,175</b>	<b>\$ 87,425</b>	<b>\$ 70,300</b>	<b>\$ 51,800</b>	<b>\$ 126,775</b>	<b>\$ 697,200</b>

## 2016 Net Position Reconciliation

MUSCONETCONG SEWERAGE AUTHORITY  
For the Period January 1, 2016 to December 31, 2016

	<i>Proposed Budget</i>						Total All Operations
	SEWER	Operation #2	#3	#4	#5	#6	
<b>TOTAL NET POSITION BEGINNING OF CURRENT YEAR (1)</b>	\$ 27,366,815						\$ 27,366,815
Less: Invested in Capital Assets, Net of Related Debt (1)	25,186,500						25,186,500
Less: Restricted for Debt Service Reserve (1)							-
Less: Other Restricted Net Position (1)	1,453,475						1,453,475
<b>Total Unrestricted Net Position (1)</b>	<b>726,840</b>	-	-	-	-	-	<b>726,840</b>
Less: Designated for Non-Operating Improvements & Repairs							-
Less: Designated for Rate Stabilization							-
Less: Other Designated by Resolution							-
Plus: Accrued Unfunded Pension Liability (1)							-
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)							-
Plus: Estimated Income (Loss) on Current Year Operations (2)							-
Plus: Other Adjustments (attach schedule)							-
<b>UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET</b>	<b>726,840</b>	-	-	-	-	-	<b>726,840</b>
Unrestricted Net Position Utilized to Balance Proposed Budget	88,940	-	-	-	-	-	88,940
Unrestricted Net Position Utilized in Proposed Capital Budget	-	-	-	-	-	-	-
Appropriation to Municipality/County (3)	-	-	-	-	-	-	-
<b>Total Unrestricted Net Position Utilized in Proposed Budget</b>	<b>88,940</b>	-	-	-	-	-	<b>88,940</b>
<b>PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR (4)</b>	<b>\$ 637,900</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 637,900</b>

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County	\$ 195,638	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 195,638
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(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2016

MUSCONETCONG SEWERAGE

AUTHORITY

CAPITAL

BUDGET/  
PROGRAM

PROGRAM

# 2016 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

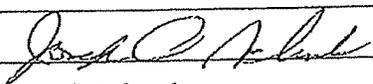
## MUSCONETCONG SEWERAGE AUTHORITY

FISCAL YEAR: FROM: JANUARY 1, 2016 TO: DECEMBER 31, 2016

It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Musconetcong Sewerage Authority, on the 22rd day of October, 2015.

OR

It is hereby certified that the governing body of the \_\_\_\_\_ Authority have elected NOT to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s): \_\_\_\_\_

Officer's Signature:			
Name:	Joseph Schwab		
Title:	Secretary		
Address:	110 Continental Drive Budd Lake, New Jersey 07828		
Phone Number:	(973)347-1525	Fax Number:	(973)347-8356
E-mail address			

# 2016 CAPITAL BUDGET/PROGRAM MESSAGE

## MUSCONETCONG SEWERAGE AUTHORITY

FISCAL YEAR: FROM: JANUARY 1, 2016 TO: DECEMBER 31, 2016

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program?

*Yes.*

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

*Yes.*

3. Has a long-term (10-20 years) infrastructure needs assessment or other capital plan with a horizon beyond six years been prepared?

*No, but has started one recently.*

4. Describe the projected impact of the proposed capital projects, including impact on the schedule of rates, fees, and service charges and the impact on current and future year's schedules.

*The proposed capital projects will have minimal impact on the service charges to the participants as these costs will be funded from the Authority's reserves.*

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

*None.*

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

*None.*

*Add additional sheets if necessary.*

## 2016 Proposed Capital Budget

### MUSCONETCONG SEWERAGE AUTHORITY

For the Period January 1, 2016 to December 31, 2016

	Estimated Total Cost	<i>Funding Sources</i>			
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Other Capital Grants Sources
<b>SEWER</b>					
Plant Automation	\$ 80,000		\$ 80,000		
Screening Removal System	420,000		420,000		
Utility Vehicle	60,000		60,000		
Replace Aerators	-				
<b>Total</b>	<b>560,000</b>	-	<b>560,000</b>	-	-
<b>Operation #2</b>					
Project A Description	-				
Project B Description	-				
Project C Description	-				
Project D Description	-				
<b>Total</b>	<b>-</b>	-	-	-	-
<b>Operation #3</b>					
Project A Description	-				
Project B Description	-				
Project C Description	-				
Project D Description	-				
<b>Total</b>	<b>-</b>	-	-	-	-
<b>Operation #4</b>					
Project A Description	-				
Project B Description	-				
Project C Description	-				
Project D Description	-				
<b>Total</b>	<b>-</b>	-	-	-	-
<b>Operation #5</b>					
Project A Description	-				
Project B Description	-				
Project C Description	-				
Project D Description	-				
<b>Total</b>	<b>-</b>	-	-	-	-
<b>Operation #6</b>					
Project A Description	-				
Project B Description	-				
Project C Description	-				
Project D Description	-				
<b>Total</b>	<b>-</b>	-	-	-	-
<b>TOTAL PROPOSED CAPITAL BUDGET</b>	<b>\$ 560,000</b>	<b>\$ -</b>	<b>\$ 560,000</b>	<b>\$ -</b>	<b>\$ -</b>

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

# 5 Year Capital Improvement Plan

## MUSCONETCONG SEWERAGE AUTHORITY

For the Period January 1, 2016 to December 31, 2016

*Fiscal Year Beginning In*

	Estimated Total Cost	Current Year					
		Proposed Budget	2017	2018	2019	2020	2021
<b>SEWER</b>							
Plant Automation	\$ 80,000	\$ 80,000					
Screening Removal System	420,000	420,000					
Utility Vehicle	60,000	60,000					
Replace Aerators	740,000	-	740,000				
<b>Total</b>	<b>1,300,000</b>	<b>560,000</b>	<b>740,000</b>	-	-	-	-
<b>Operation #2</b>							
Project A Description	-	-					
Project B Description	-	-					
Project C Description	-	-					
Project D Description	-	-					
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Operation #3</b>							
Project A Description	-	-					
Project B Description	-	-					
Project C Description	-	-					
Project D Description	-	-					
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Operation #4</b>							
Project A Description	-	-					
Project B Description	-	-					
Project C Description	-	-					
Project D Description	-	-					
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Operation #5</b>							
Project A Description	-	-					
Project B Description	-	-					
Project C Description	-	-					
Project D Description	-	-					
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Operation #6</b>							
Project A Description	-	-					
Project B Description	-	-					
Project C Description	-	-					
Project D Description	-	-					
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL</b>	<b>\$ 1,300,000</b>	<b>\$ 560,000</b>	<b>\$ 740,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

*Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.*

## 5 Year Capital Improvement Plan Funding Sources

### MUSCONETCONG SEWERAGE AUTHORITY

For the Period January 1, 2016 to December 31, 2016

	Estimated Total Cost	<i>Funding Sources</i>				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<b>SEWER</b>						
Plant Automation	\$ 80,000		\$ 80,000			
Screening Removal System	420,000		420,000			
Utility Vehicle	60,000		60,000			
Replace Aerators	740,000					740,000
Total	<u>1,300,000</u>	-	560,000	-	-	740,000
<b>Operation #2</b>						
Project A Description	-					
Project B Description	-					
Project C Description	-					
Project D Description	-					
Total	-	-	-	-	-	-
<b>Operation #3</b>						
Project A Description	-					
Project B Description	-					
Project C Description	-					
Project D Description	-					
Total	-	-	-	-	-	-
<b>Operation #4</b>						
Project A Description	-					
Project B Description	-					
Project C Description	-					
Project D Description	-					
Total	-	-	-	-	-	-
<b>Operation #5</b>						
Project A Description	-					
Project B Description	-					
Project C Description	-					
Project D Description	-					
Total	-	-	-	-	-	-
<b>Operation #6</b>						
Project A Description	-					
Project B Description	-					
Project C Description	-					
Project D Description	-					
Total	-	-	-	-	-	-
<b>TOTAL</b>	<u>\$ 1,300,000</u>	\$ -	\$ 560,000	\$ -	\$ -	\$ 740,000
Total 5 Year Plan per CB-4	<u>\$ 1,300,000</u>					
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.				

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.