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Susan Gouveia

From: Lashway, Lisa
Sent: Tuesday, June 11, 2013 2:54 PM
To: Canning, Sean; Susan Gouveia
Subject: FW: GovConnect Update: June 11, 2013

Lisa Lashway
Mt. Olive Twp. Clerk
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PO Box 450
Budd Lake, NJ 07828

-----Original Message-----

From: egg@dca.state.nj.us [mailto:egg@dca.state.nj.us]
Sent: Tuesday, June 11, 2013 2:26 PM
To: Lashway, Lisa
Subject: GovConnect Update: June 11, 2013

Dear Municipal Clerk:

Stay "connected" to recent developments in New Jersey state government and login into GovConnect at <http://Portal.NJ.Gov> where you can also check our Continuing Education Course Calendar online at: www.nj.gov/dca/divisions/dlgs/programs/certification.html. The following news items are a summary of recent EGG notices issued by the Division of Local Government Services and a schedule of upcoming professional conferences.

1. Registered Municipal Clerk Examination - RESCHEDULED

The Registered Municipal Clerk examination administered by the Division of Local Government Services, originally scheduled to be held on October 16, 2013, at Thomas Edison College, HAS BEEN RESCHEDULED due to the recent announcement that a Special General Election for US Senator will be held on the same day. The new date is October 24, 2013. Same time and location. For questions, please contact the DLGS Certification Unit at 609-292-9757 or email Daniel.Kaminski@dca.state.nj.us

2. Local Government Officer Roster Filing Instructions

Local Finance Notice 2013-16, which provides instructions for submitting local government officer rosters to the Local Finance Board, is now available online at the Division of Local Government's financial disclosure statement resource web page: www.nj.gov/dca/divisions/dlgs/resources/fds.html. On this page you will also find a "Muni Code" list and roster forms

in Word and Excel format. Forms are available for municipal governments, county governments, county colleges, regional authorities, and "other" entities such as joint insurance funds and joint meetings. If you have any questions concerning the roster filing process please use the specific contact information set forth in LFN 2013-16 to call or e-mail the Division.

3. Homestead Benefit Tax Credits: Files for Processing

Tax Collectors can login to their GovConnect account and access a (PDF) verification form named "CY 2013 Homestead Credits" that is posted in the Tax Collector Document Library. The information on the PDF should be compared to the information received from your vendor to ensure that all the eligible properties are correctly credited. Collectors are reminded that homestead credits that have been applied to properties for the third (August 2013) quarter are not to be transferred or otherwise altered due to change in homeownership. For questions, please contact Pat Turin at 609-292-6858 or pat.turin@dca.state.nj.us or Margaret Saharic at 609-984-4185 or margaret.saharic@dca.state.nj.us as soon as possible.

4. Filing Deadline Extension

The Division of Taxation has extended the filing deadline for 2012 Property Tax Reimbursement (Senior Freeze) applications to September 16, 2013. For questions, please contact the Division of Taxation by phone at 609-633-8433 or by e-mail to nj.propertytaxrelief@treas.state.nj.us. This telephone number and e-mail address are for EXCLUSIVE USE by Tax Collectors. Please do not give them to members of the public. Members of the public who need assistance should be referred to the Property Tax Reimbursement Hotline 800-882-6597.

5. ABC Retail Licensee Clearance Certificates

The Alcoholic Beverage Retail Licensee Clearance Certificates for 2013 - 2014 have been updated by the Division of Taxation: ABC Licensing Unit. Municipal Clerks can access their renewal certificates through their GovConnect account. For assistance with accessing your GovConnect account please send an email to EGG@dca.state.nj.us. For questions regarding your Clearance Certificates please email ABCclearance.Public@treas.state.nj.us.

CONFERENCES

1. Cooperative Contracts Roundtable Sessions

The N J Division of Purchase and Property will be hosting a free seminar on Friday June 14, 2013 at the Public Health Environmental and Agricultural Laboratory (PHEAL), New Jersey State Police HQ Complex, 3 Schwarzkopf Drive, Ewing, New Jersey 08628 from 9:30 am - 3:00 pm. Presentations and discussions will include: Temporary Staffing, Office Supplies & Equipment, Scientific Equipment Building Supplies, Telecommunications Equipment, P-Card, Deptcor Presentation and Distribution & Support Services (DSS). CEUs have been approved. For details, visit the DLGS Continuing Education Calendar at www.calendarwiz.com/nj_dca_dlgs_calendar. For questions, please contact the Cooperative Purchasing Outreach Team at 609-984-7047 or email njcoop@treas.state.nj.us.

THIS NOTICE HAS BEEN SENT TO THE FOLLOWING OFFICIALS: Municipal Clerk, Chief Financial Officer, Tax Collector / County Freeholder Board Clerk, Chief Financial Officer / Authority Officials / Fire District Officials / Procurement Officials