

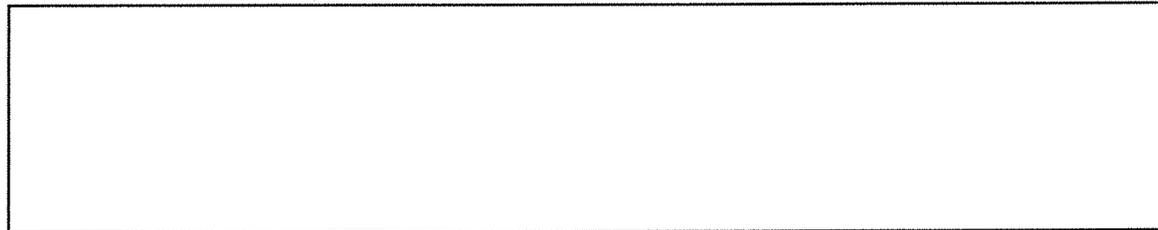
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Masser, Michelle

From: Lashway, Lisa
Sent: Monday, April 29, 2013 3:44 PM
To: Canning, Sean; Masser, Michelle
Subject: FW: I. The Mini One Day Conference II. Upcoming League Seminar

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From: NJLM to Municipal Officials [mailto:njlm-clerks@njslom.org]
Sent: Monday, April 29, 2013 3:24 PM
To: Lashway, Lisa
Subject: I. The Mini One Day Conference II. Upcoming League Seminar



Membership Advisory

April 29, 2013

The New Jersey State League of Municipalities Presents:

I. *The Mini One Day Conference*

June 14, 2013

7:30am-5:00pm

Conference Center at Mercer

1200 Old Trenton RD

West Windsor, NJ

“NJCLE AND PACLE credits have been added!

Schedule of Events:

7:30a.m.-8:30a.m. Registration, Continental Breakfast, and Networking

8:30a.m.-10:20a.m. Morning Session 1(Attendees pick one session per time slot)

A. Ethics

Speaker: William Kearns, Jr., Esq., Kearns, Reale & Kearns, League General Counsel

CEU's: CMFO/CCFO-2.0 ETH; CTC-2.0 ETH; CPWM-2.0 ETH; RMC-2.0 ETH; QPA-2.0 ETH; CPA-2.0 ETH, CRP-1.5;WWW/TCH-2.0; RPPO/RPPS-2.0 Public Purchasing;

Registrar-1.0; NJCLE-2.0;PACLE-1.5*

B. Managing the Budget Process

Speaker: Kathy Monzo, Deputy Administrator, Director of Finance, Princeton

CEU's: CMFO/CCFO-2.0 BUD; CPWM-2.0 GOVT; RMC-2.0 FIN; CPA-2.0 FIN; CRP-1.5;WWW/TCH-2.0; NJCLE-2.0;PACLE-1.5*

C. Emergency Purchasing- When Purchasing, Not All Emergencies are Emergencies

CEU's: CMFO/CCFO-2.0 FIN/DEBT; CPWM-2.0 GOVT; RMC-2.0 FIN; QPA-2.0

Procurement Procedures: CPA-2.0 BL; CRP-1.5;WWW/TCH-2.0;RPPO/RPPS-2.0 Public Purchasing; NJCLE-2.0; PACLE-1.5*

D. Enforcement

Speaker: Pat Turin, Tax Collection Specialist, DLGS

CEU's: CTC-2.0 Enforcement; NJCLE-2.0;PACLE-1.5*

10:20a.m.-10:30p.m. BREAK

10:30a.m-12:15p.m. Morning Session II

A. Ethics

CEU's: Same as above

B. Project Planning

Speaker: Joe Monzo, CFO, South Brunswick
CEU's: CMFO/CCFO-2.0 FIN/DEBT, CPWM-2.0 MGMT, RMC-2.0 FIN, QPA- Office Admin; CPA-2.0 FIN; CRP-1.5; WWW/TCH-2.0; RPPO/RPPS-2.0 Mgmt/Supervision; Registrar-1.0; NJCLE-2.0:PACLE-1.5*

C. Emergency Purchasing-When Purchasing, Not All Emergencies are Emergencies
CEU's: Same as above

D. Billing and Estimated Billing

Speaker: Pat Turin, Tax Collection Specialist, DLGS
CEU's: CTC-2.0 Reporting/Billing/Collecting; NJCLE-2.0:PACLE-1.5*

12:15p.m.-1:05p.m. LUNCH

1:15p.m.-3:00p.m. Afternoon Session I (Attendees Pick one session per time slot)

A. Investigation for Taxi License Fraud

CEU's: RMC-2.0 Licensing; NJCLE-2.0:PACLE-1.5*

B. THE TRUTH BEHIND THE MYTHS OF TECHNOLOGY IN LOCAL GOVERNMENT

Speakers:

- **Justin Heyman**, CGCIO, Director of Information Technology, Township of Franklin
 - **Shawn Hopkins**, Chief Technology Officer, Jefferson Township
 - **Todd Costello**, Director of Management Information Systems, Middletown Twp
 - **Walt Hansen**, CGCIO, Founder of Aton Computing
- CEU's:** CMFO/CCFO-2.0 IT, CTC-2.0 IT; CPWM-2.0 IT, RMC-2.0 IT, QPA-2.0 IT, CPA-2.0 CS; CRP-1.5; RPPO/RPPS-2.0 Mgmt/Supervision; Registrar-1.0; NJCLE-2.0:PACLE-1.5*

C. Social Media and the Legal Implications in the Workplace

Speaker: Jennifer Roselle, Esq, Genova, Burns, Giantomasi and Webster
CEU's: CMFO/CCFO 2.0-Office Mgmt, CTC-2.0 Gen/Sec; CPWM-2.0 Mgmt; RMC-2.0 Prof Devel; QPA-2.0 Office Admin; CPA-2.0 Computer Science; CRP-1.5; RPPO/RPPS-2.0 Mgmt/Supervision; Registrar-1.0; NJCLE-2.0:PACLE-1.5*

D. Shared Services: Challenges and Successes

Moderator and Speaker: Greg.C. Fehrenbach, Coordinator, Interlocal Cooperation and Management Advisory Service

Speakers:

- **Nancy Malool**, Shared Services Director, Division of Local Government Services
 - **Richard Richardella**, Division of Local Government Services, DCA Public Safety Specialist
- CEU's:** CMFO/CCFO-2.0 Off MGMT; CPWM-2.0 MGMT, RMC-2.0 PROF

DEVEL; QPA: 2.0 OFF ADMIN; CPA-2.0 FIN; CRP-1.5;RPPO/RPPS-2.0
Mgmt/Supervision; Registrar-1.0; NJCLE-2.0:PACLE-1.5*

3:00p.m.-3:10p.m. BREAK

3:10p.m.-5:00p.m. Afternoon Session II

A. Emergency Strikes but the Election Continues

CEU's: RMC-2.0 Elections; NJCLE-2.0:PACLE-1.5*

B. THE TRUTH BEHIND THE MYTHS OF TECHNOLOGY IN LOCAL GOVERNMENT

CEU's: Same as above

C. Social Media and the Legal Implications in the Workplace

CEU's: Same as above

D. Shared Services: Challenges and Successes

CEU's: Same as above

5:00p.m. Adjournment

REGISTRATION FEE:

Member Rate*: **\$90.00(Pre-Registration until June 5) \$115.00(at door)**

Non-Member: **\$105.00(Pre-Registration until June 5) \$125.00 (at door)**

*Member rate applies to: Municipalities, State, County, and Municipal Utilities & Authorities

To Register:

-Visit www.njslom.org and click on "Seminars and Events"

-Select "Events and Registration" and click on the date you are attending

-Download registration form, complete and fax it with your voucher to (609) 695-0151 or email to sdelany@njslom.org

Questions about registering – contact Suzanne Delany SDelany@njslom.com or 609-695-3481 ext. 111

***Please note, PACLE courses require the attendee to pay a separate fee (not including registration fees) to obtain credits. PACLE credit forms can be downloaded from the League Calendar page: <http://www.njslom.org/seminars.html>**

Re: II. LEAGUE PROFESSIONAL DEVELOPMENT PROGRAM

**In cooperation with the New Jersey Government Records Council
“A Review of the Open Public Records Act (OPRA)”**

Tuesday, June 18, 2013
9:00a.m.-12:30p.m.
Crowne Plaza Monroe
390 Forsgate Drive
Monroe Township, NJ 08831

This seminar will assist the public, local government employees, governing bodies, departments, boards and commissions to better understand the **mandatory requirements** of the Open Public Records Act, as well as recent rulings by the Government Records Council and NJ Superior Court that affect the disclosure of government records.

Topics discussed will include:

- An overview of the Open Public Records Act;
- An overview of the Government Records Council’s function and services provided to requestors and custodians;
- Discussion of procedure for submitting an OPRA request;
- Discussion of procedure for custodians’ routine handling of OPRA requests;
- Discussion of common OPRA issues/exemptions and how they impact a custodian’s response to a request;
- Discussion of significant GRC and court decisions affecting access to government records; and
- Question and answer session.

Schedule:

8:30a.m. - 9:00a.m. Sign-in, Coffee & Networking

9:00a.m.-10:15a.m.- An overview of OPRA and the GRC

10:15a.m.-10:30 a.m.-Networking Break

10:30a.m.-12:30p.m.- Issue/Exemptions, and Court Decisions that affect OPRA

Presiding Mayor: TBD

Presenter: Brandon Minde Esq, Executive Director, New Jersey Government Records Council

REGISTRATION FEE: Member Rate: \$55.00* Non-Member: \$75.00

*Member rate applies to: Municipalities, State, County, and Municipal Utilities & Authorities.

To register:

-Visit www.njslom.org and click on *Services*

-Select *Calendar of Events*, Go to the date you are attending

-Download registration form, complete and fax it with your voucher to (609) 695-0151

Questions about registering – contact Suzanne Delany SDelany@njslom.com or

609-695-3481 ext. 111

CEU's –CMFO/CCFO-4.0 Office Mgmt;CTC-4.0 General/Secondary;CPWM-4.0 Govt;RMC-4.0 Rec;QPA-4.0 Off Admin/General Duties; RPPO/RPPS-3.0;CRP-3.25; CPA-4.0 Personal Development; CLE-4.0 Municipal Law;PACLE-3.5 Government Law (Local and Municipal)**

****Please note, PACLE courses require the attendee to pay a separate fee (not including registration fees) to obtain credits. PACLE credit forms can be downloaded from the League Calendar page: <http://www.njslom.org/seminars.html>**

IN CASE OF INCLEMENT WEATHER OR CANCELLATION: We will announce emergency seminar cancellations via recorded announcement on our Weather Hotline: **609-695-3481 ext. 200** and post announcements on our website www.njslom.org after 6:00am on the morning of the meeting.

*If you would like to be removed from receiving faxed advisories please contact Shirley Cade at scade@njslom.com or 609-695-3481 ext. 114 with the name of your municipality and fax number. Thank you.

Please be advised that the information you receive is not legal advice. You must consult your town attorney to make sure that any of the material you receive is in accordance with current state law and your particular facts and situation.

Please be advised that the New Jersey State League of Municipalities is subject to the New Jersey Open Public Records Act. As such, any email sent or received by the League may be subject to a records request.

New Jersey League of Municipalities
222 West State Street, Trenton, NJ 08608
609-695-3481
<http://www.njslom.org>

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