



CHRIS CHRISTIE  
Governor

KIM GUADAGNO  
Lt. Governor

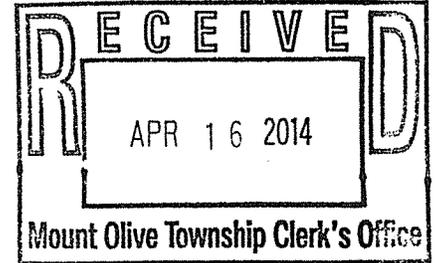
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**State of New Jersey**  
Highlands Water Protection and Planning Council  
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JIM RILEE  
Chairman

April 11, 2014



The Honorable Rob Greenbaum  
Mount Olive Township  
204 Flanders-Drakestown Rd.  
P.O. Box 450  
Budd Lake, NJ 07828

Dear Mayor Greenbaum:

In collaboration with the New Jersey Department of Environmental Protection, the Highlands Water Protection and Planning Council is pleased to announce a second round of training sessions for the Highlands Area Delegated Exemption Certification Program. This program will permit municipalities to issue determinations for Highlands Act Exemptions 1, 2, 4, 5, 6, 7 and 8. Highlands Council authorization is required to begin issuing such determinations and requires several steps, including completion of this training program by the appropriate municipal officials (see below).

When determining who should attend this training, please note:

- Training is designed for "Exemption Designees," the individuals who will be issuing exemption determinations on behalf of the municipality.
- It is recommended that each municipality assign at least two individuals to attain this certification (a primary and a backup).
- Planning professionals or other individuals actively involved in assisting or guiding the Development Application process within a municipality may also attend.
- Please note that space is limited and priority will be given to first-time attendees.

Training sessions will be two hours in duration and are being offered on Tuesday, May 6 and Thursday, May 8, 2014, each day from 10am-12n and 1:30-3:30pm. An agenda for the session is located on Council's website at: [http://www.nj.gov/njhighlands/planconformance/exemption\\_delegation/certification/agenda.pdf](http://www.nj.gov/njhighlands/planconformance/exemption_delegation/certification/agenda.pdf) and please advise designated individuals to register online at: [http://www.nj.gov/njhighlands/exemption\\_register.html](http://www.nj.gov/njhighlands/exemption_register.html). Please note that this program is entirely voluntary and that training sessions will continue to be offered periodically to accommodate municipalities' readiness to proceed. Should you have any questions regarding this program, please contact Maryjude Haddock-Weiler at [maryjude.haddock-weiler@highlands.state.nj.us](mailto:maryjude.haddock-weiler@highlands.state.nj.us) or 908-879-6737, ext. 126.

Sincerely,

Margaret Nordstrom  
Acting Executive Director

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