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## Lashway, Lisa

**From:** Lashway, Lisa
**Sent:** Monday, February 06, 2012 4:13 PM
**To:** Greenbaum, Rob; Canning, Sean
**Cc:** Maniscalco, Sherry
**Subject:** FW: Two Upcoming League Seminars

Correspondence – FYI

Michelle Masser
Deputy Clerk

Township of Mount Olive
P.O. Box 450
Budd Lake, NJ 07828
973-691-0900 Ext. 7290

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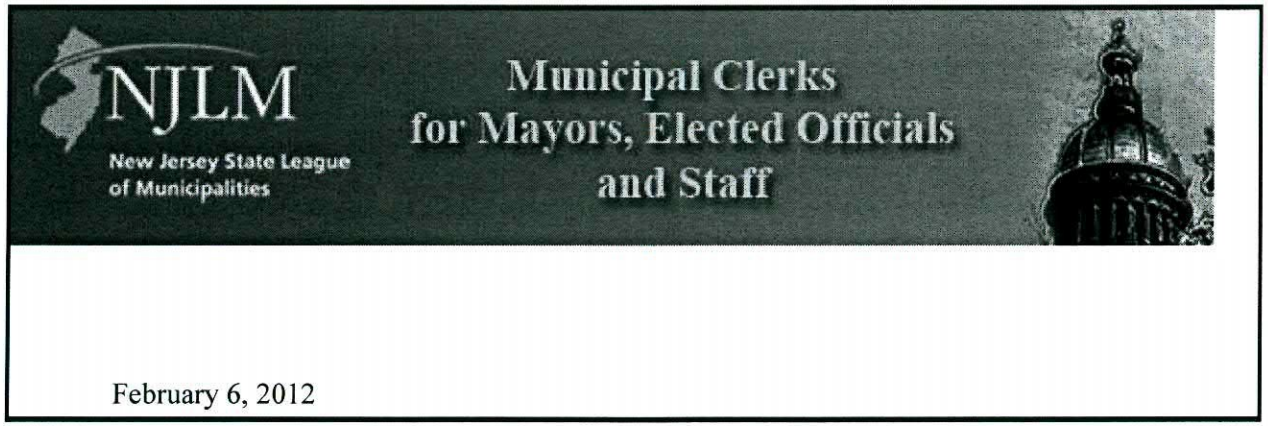
**From:** NJLM to Municipal Officials [mailto:njlm-clerks@cityconnections.com]
**Sent:** Monday, February 06, 2012 3:36 PM
**To:** Lashway, Lisa
**Subject:** Two Upcoming League Seminars

To view an online version of this email, click here.



**Re: I. League Professional Development Seminar: *"Budget Updates"***

**February 15, 2012**
**9:00 a.m. – 12:30 p.m.**
**Conference Center at Mercer**
**1200 Old Trenton Rd.**
**West Windsor NJ 08550**

**At this seminar, attendees will:**

- Review recent Division of Local Government Local Finance Notices and review recent policies and regulations.
- Get an update on CY 2012 budget issues and any legislation that may affect them
- Understand the current requirements about, and how the levy cap works.
- Review current issues affecting finance officers

**Schedule:**

8:30a.m. -9:00a.m. Registration, networking and continental breakfast
9:00am-10:15a.m-Seminar Topics and Discussion
10:15a.m.-10:30p.m.-Networking Break
10:30am-12:30p.m.-Seminar Topics and Discussion
**Presenters:**
- Marc H. Pfeiffer, Deputy Director, Division of Local Government Services
- Christine Zapicchi, Bureau Chief, Division of Local Government Services

**REGISTRATION FEE: Member Rate:** $55.00* **Non-Member:** $75.00
*Member rate applies to: Municipalities, State, County, and Municipal Utilities & Authorities.
**To register:**

-Visit www.njslom.org and click on *Services*
-Select *Calendar of Events*, Go to the date you are attending
-Download registration form, complete and fax it with your voucher to (609) 695-0151

Questions about registering – contact Suzanne Delany SDelany@njslom.com or 609-

695-3481 ext. 111

**CEUs : CMFO 4.0 BUD,; CPWM 2.0 GOVT, 2.0 BUD; RMC 4.0 FIN; CRP 3.0; RPPO/RPPS 4.0; CPA 4.0 FIN; CLE 4.0 MUN**

**IN CASE OF INCLEMENT WEATHER OR CANCELLATION:** We will announce emergency seminar cancellations via recorded announcement on our Weather Hotline: **609-695-3481 ext. 200** and post announcements on our website www.njslom.org after 6:00am on the morning of the meeting.

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**Re: II. LEAGUE PROFESSIONAL DEVELOPMENT PROGRAM -**

***"Collection of Municipal Court Fees"***
**February 17, 2012**
**9:00a.m. – 12:30pm**
**National Conference Center**
**399 Monmouth Street**
**East Windsor, NJ 08520**

This seminar will cover the collection procedures for Municipal Court Fees.

**Assistant Director Debra Jenkins** will discuss the New Jersey Supreme Court requirements governing the use of private collection agencies or firms to collect outstanding municipal court debt. During her presentation, she will outline some of the specific procedures to be followed by municipalities, private vendors, municipal courts and the Administrative Office of the Courts when establishing and operating this program. Ms. Jenkins will also discuss what municipal court cases are eligible for collections, and outline many of the technical enhancements that the Judiciary has implemented to support this most important initiative. Finally, this presentation will highlight the steps needed to approve a municipal court debt private collections program in a particular municipality.

**Chief R. J. Ricardella**, (RET), Public Safety Management Improvement Specialist has worked with the transitional aid municipalities and other municipalities with outstanding municipal court debt. His presentation will provide attendees a sample RFP and typical findings and success stories where

DLGS implemented the program.

**Richard Templin**, President of Penn Credit Corporation, will discuss the procurement (RFP) process for hiring a debt collection vendor including questions to ask and requirements appropriate for the services to be provided. He will also review realistic goals and expectations with regards to collection performance as well as best practices for a successful collection program.

**Schedule:**

8:30a.m. – 9:00a.m. Sign-in, coffee & networking
9:00a.m. – 9:50a.m. –Policies and Procedures for Collection of Municipal Court Fees
9:50a.m-10:45a.m- RFP Process, Goals and Expectations, Best Practices
10:45a.m.-11:00a.m-Morning Break
11:00a.m.-11:50 a.m. - Case Studies in Municipal Fee Collection
11:50a.m.-12:50 a.m.-Question and Answer Session

**Presiding Mayor: Mayor Gary Passanante,** Mayor of Somerdale, Member of League Executive Board

**Presenters:**

- **Debra Jenkins,** Assistant Director, Municipal Court Services Division, Administrative Office of the Courts (AOC)
- **Chief R.J. Richardella** (Ret), Public Safety Management Improvement Specialist
- **Richard Templin,** President, Penn Credit Corporation

**REGISTRATION FEE: Member Rate:** $55.00* **Non-Member:** $75.00
*Member rate applies to: Municipalities, State, County, and Municipal Utilities & Authorities.

**To register:**
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**CEU's –CLE 4.0 BAN (Bankruptcy/Debtor/Creditor); CMFO/CCFO-4.0 FIN/DEBT MGMT; RMC-4.0 FIN**

THIS PROGRAM HAS BEEN APPROVED BY THE BOARD ON CONTINUING LEGAL EDUCATION OF THE SUPREME COURT OF NEW JERSEY FOR 4.0 HOURS OF TOTAL CLE CREDIT. OF THESE 4 QUALIFY AS HOURS OF CREDIT FOR PROFESSIONALISM

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*If you would like to be removed from receiving faxed advisories please contact Shirley Cade at scade@njslom.com or 609-695-3481 ext. 114 with the name of your municipality and fax number. Thank you.

New Jersey League of Municipalities
222 West State Street, Trenton, NJ 08608
609-695-3481