(C)

Susan Gouveia

From: Lashway, Lisa
Sent: Friday, February 28, 2014 11:03 AM
To: Canning, Sean
Cc: Susan Gouveia
Subject: FW: MSA Approved Meeting Minutes for January 23, 2014
Attachments: January 23, 2014 approved meeting minutes.pdf

Correspondence -

Michelle Masser
Deputy Clerk
973-691-0900 Ext. 7291
FAX 973-691-2080
PO Box 450
Budd Lake, NJ 07828

From: Susan Grebe [mailto:sgrebe@msa-nj.org]
Sent: Friday, February 28, 2014 10:57 AM
To: Amy Rhead; 'Catherine Gleason'; Dolores Dalessandro; Doris Flynn; Ellen Horak; Linda DeSantis; Lashway, Lisa
Subject: MSA Approved Meeting Minutes for January 23, 2014

Attached are the approved minutes for the MSA meeting held on January 23, 2014.

Susan Grebe,
Administrative Assistant
Musconetcong Sewerage Authority
110 Continental Drive, Budd Lake, NJ 07828
973-347-1525 ext. 201

REGULAR MEETING OF THE MUSCONETCONG SEWERAGE AUTHORITY

Chairman Rattner called the meeting to order at 7:30 PM. Following salute to colors, announcement was made that adequate notice of this meeting had been provided for as defined by the "Open Public Meetings Act".

MEMBERS PRESENT:	Donald Bates, James Benson, John Keiser, Melanie Michetti, Daren Phil, Michael Pucilowski, Steven Rattner, Joseph Schwab, John Sylvester
MEMBERS ABSENT:	David Hoyt, Michael Grogan, Edward Schwartz
OTHERS PRESENT:	Patrick Dwyer, Esq., Lee Purcell, PE, Fenton Purcell, PE, James Schilling Also Present: Stephen ti, PE of CP Engineers

Chairman Rattner opened and closed the meeting to the pub" ..

The meeting minutes of December 19, 2013 were approved on a motion offered by Mr. Sylvester seconded by Mr. Pucilowski. Roll Call:

Mr. Bates	Yes	Mr. Pucilowski	Yes
Mr. Benson	Abstain	Mr. Rattner	Yes
Mr. Keiser	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Sylvester	Yes
Mr. Phil	Yes		

The Expenditures/Treasurer's Report was accepted on a motion offered by Mr. Schwab seconded by Mr. Benson and the affirmative roll call vote of members present.

The pending vouchers for the month of January were approved for payment on a motion offered by Mr. Schwab, seconded by Mr. Bates and the affirmative roll call vote of members present.

DEBT SERVICE ACCOUNT	
NJEIT	$25,289.89
NJEIT	$11,415.96
NJEIT	$26,353.32
TD Bank NA	$81,320.05
ESCROW ACCOUNT	
LTPA	$1,700.00
RENEWAL & REPLACEMENT	
Nusbaum Stein	$352.00
OPERATING ACCOUNT	
ADP	$594.75
AmeriGas	$3,575.19
Association of Environmental Authorities	$3,700.00
Vince Barbato (dental reimb)	$240.24
Patrick Biasi (eyeglass reimb)	$276.52
Blue Diamond Disposal	$350.00
Cintas Corp.	$580.60
Cintas First Aid	$1,176.00
Robert Colabella (dental reimb)	$600.00
Daily Record	$49.04
Fisher Scientific	$1,414.26
Susan Grebe (mileage reimb & supplies)	$42.82
JCP&L	$5,574.09
Kemira	$9,334.84
La Strada Ristorante	$750.00
Lowe's	$1,139.05
McMaster-Carr	$406.68
NJ American Water	$1,123.49
NJEIT	$1,335.00
NJEIT	$1,459.25
NJEIT	$2,474.38
NJSHBP	$16,616.63
NJ Utilities Authority JIF	$40,903.53
Najarian Associates	$6,312.50
Napa Auto Parts	$253.82
Northeast Computer Repair	$195.00
Nusbaum Stein	$3,685.00

One Call	$12.54
PPL Energy	$25,867.77
Passaic Valley Sewerage Commission	$14,233.00
Patrick Pisano	$600.00
QC Labs	$766.00
James Schilling (mileage reimb)	$59.34
Shell Fleet Plus	$643.18
Spectraserve	$14,091.87
TD Bank NA	$4,935.00
TJ's Trophies	$111.50
Treasurer State of NJ	$200.00
Treasurer State of NJ	$200.00
Treasurer State of NJ	$150.00
Univar	$9,607.92
Unum Life Insurance	$1,326.61
VM Associates	$2,985.00
Verizon Communications	$49.99
Verizon Wireless	$225.48
Verizon (phone	$673.87

The following correspondence for the month of January was received and filed on a motion offered by Mrs. Michetti, seconded by Mr. Bates and the affirmative vote of members present.

A. 12/19/13 USEPA – Villages at Roxbury Mapping Waiver Revision
B. 12/26/13 NJDEP – TWA for Waterloo Valley Road Sanitary Sewer Extension
C. 1/9/14 Chester Ploussas – TWA for Fratelli Beretta Facility, Clark Drive, Mt. Olive
D. 1/15/14 VM Associates – Audit & Accounting Services for 2014
E. 1/17/14 LTPA – Review of TWA for Fratelli Beretta Facility, Clark Drive, Mt. Olive

Mr. Schilling asked if the commissioners had reviewed his monthly report and if anyone had any questions. Mrs. Michetti asked about the heating for the pump stations and said Roxbury had some problems with their pump stations from the recent low temperatures. Mr. Schilling said that all MSA pump stations had no problems to date.

The Repairs and Maintenance Report was accepted on a motion offered by Mr. Sylvester, seconded by Mrs. Michetti and the affirmative vote of members present.

Mr. Purcell reported on his review of the sanitary sewer extension for the Fratelli Beretta Facility at 750 Clark Drive, Mount Olive Township. Mr. Purcell recommended that the Chairman sign the Treatment Works Approval Application for the project. Mr. Pucilowski questioned about the grease traps and the suggestion by LTPA that they should be checked periodically. Mr. Purcell said that there will be oil and grease generated in the waste from the facility and it must be trapped. The grease traps must maintained correctly although that would mainly be the responsibility of Mount Olive Township, but the grease cannot accumulate in the MSA interceptor. Chairman Rattner suggested the MSA should have some kind of a procedure to check the grease traps at the facility. Mr. Schilling suggested that the facility should supply proof of manifest that they are cleaning out the grease traps. Chairman Rattner said there should still be some periodic sampling done. Mrs. Michetti said there should be a sampling manhole placed outside of the facility to do the sampling so that the MSA staff did not have to gain access into the private facility. If any samples taken are above the discharge limit, the Mount Olive Township Health Department could be notified.

Lastly, Mr. Purcell also noted that LTPA is available to assist the MSA in developing an Asset Management Plan.

The Engineer's Report was accepted on a motion offered by Mr. Pucilowski, seconded by Mr. Sylvester and the affirmative vote of members present.

Resolution No. 14-01 Establishing three new bank accounts with TD Bank for Revenue, Debt Service and Renewal and Replacement, was moved by Mr. Benson, seconded by Mr. Keiser and the affirmative roll call vote of members present.

RESOLUTION NO. 14-01

**Resolution of the Musconetcong Sewerage Authority
Designating TD Bank, N.A. as Depository for the
Musconetcong Sewerage Authority's Revenue Account,
Debt Service Account and Renewal and Replacement
Account Commencing as of January 1, 2014 and Rescinding
Resolution #13-35 Designating T.D. Bank, N.A. as Trustee for these Accounts**

WHEREAS, the Musconetcong Sewerage Authority ("MSA") requires the services of a bank for its Revenue Account, Debt Service Account and Renewal and Replacement Account; and

WHEREAS, the Commissioners of the Musconetcong Sewerage Authority believe that T.D. Bank N.A., will best be able to serve as depository for the accounts of the Musconetcong Sewerage Authority; and

WHEREAS, the MSA does not require the services of T.D. Bank, N.A. as Trustee for these accounts;

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Musconetcong Sewerage Authority on this 23rd day of January, 2014, that TD Bank, N.A., shall be the depository for the 1) Revenue Account; 2) Debt Service Account; and 3) Renewal Replacement Account of the Musconetcong Sewerage Authority as of January 1, 2014; and be it

FURTHER RESOLVED that the previous appointment of T.D. Bank, N.A. as Trustee for these accounts by Resolution #13-35 is hereby rescinded.

Resolution No. 14-02 Endorsing the New Jersey Treatment Works Approval (TWA-1) Permit Application for an 8-inch Diameter Sanitary Sewer Extension to Clark Drive for the Fratelli Beretta Facility which consists of a Warehouse, Manufacturing and Office Facility at 750 Clark Drive (Block 102, Lots 11 and 14, CON-4) Township of Mount Olive, Morris County, New Jersey, was moved by Mr. Sylvester, seconded by Mr. Pucilowski and the affirmative roll call vote of members present.

RESOLUTION NO. 14-02

Resolution of the Musconetcong Sewerage Authority Endorsing the New Jersey Treatment Works Approval (TWA-1) Permit Application for an 8-inch Diameter Sanitary Sewer Extension to Clark Drive for the Fratelli Beretta Facility which consists of a Warehouse, Manufacturing and Office Facility at 750 Clark Drive (Block 102, Lots 11 and 14, CON-4) Township of Mount Olive, Morris County, New Jersey

WHEREAS, Fratelli Beretta Facility has made a request to the Musconetcong Sewerage Authority for an 8-inch diameter sanitary sewer extension to Clark Drive to serve the Fratelli Beretta Facility which consists of a warehouse, manufacturing and office facility at 750 Clark Drive known as Block 102, Lots 11 and 14, CON-4 within the Township of Mount Olive, Morris County, New Jersey; and

WHEREAS, Fratelli Beretta Facility desires to obtain approval from the MSA and NJDEP to extend the sanitary sewer facilities to Clark Drive to serve a warehouse, manufacturing and office facility at 750 Clark Drive. This proposed sanitary sewer extension will connect to an existing PVC sanitary sewer on Clark Drive (Private Road) in Mount Olive Township, New Jersey; and

WHEREAS, the following documents submitted by Chester, Ploussas, Lisowsky Partnership, LLC, have been reviewed by Lee T. Purcell Associates, Consulting Engineer for the Musconetcong Sewerage Authority for this project:

A. NJDEP Treatment Works Approval (TWA-1) Permit Application;
B. NJDEP Statements of Consent - Form WQM-003;
C. NJDEP Engineer's Report for Domestic Treatment Works Approval - Form WQM-006;
D. Sanitary Sewer Construction Specifications dated November 6, 2013;
E. Engineer's Estimate of Construction Cost for Sanitary Sewer Extension dated January 9, 2014;
F. Email from Eugene Buczynski to Sean Canning, Business Administrator dated January 9, 2014 stating that the TWA can be endorsed by the governing body;
G. Email from Simone Bocchini of Fratelli Beretta USA to James Schilling dated May 29, 2013 submitting details analysis for oil and pH;
H. E-mail from Simone Bocchini to James Schilling dated May 29, 2013 submitting latest report to discharge water quality from the South Hackensack Plant as well as the permit from the Bergen County Utilities Authority;
I. Check for initial escrow deposit in the amount of $2,000.00;
J. Sanitary Sewer Construction Plans consisting of 20 sheets entitled "Amended Preliminary and Final Site Plan Fratelli Beretta Facility, Lot 11, CON-4 and Lot 14, Block 102, Township of Mount Olive, Morris County, New Jersey".

WHEREAS, Lee T. Purcell Associates has submitted a report dated January 17, 2014 regarding the review of the Treatment Works Approval (TWA-1) Permit Application including all supporting documents and have found same to be satisfactory and have recommended the following:

1. The Treatment Works Approval (TWA-1) Permit Application for the 8-inch diameter sanitary sewer extension to Clark Drive to serve the Fratelli Beretta Facility which consists of a warehouse, manufacturing and office facility at 750 Clark Drive known as Block 102, Lots 11 and 14, CON-4 within the Township of Mount Olive, Morris County, New Jersey be endorsed by the MSA and Steven Ratter as Chairman be authorized to sign Sections A-2 and C of NJDEP Form WQM-003, Statements of Consent; and

2. The Authority should not endorse any future allocation requests if any of the following sewerage flow allocations are exceeded:

Mount Olive Township	1,533,000 gpd
MSA Water Pollution Control Plant	4,310,000 gpd

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Musconetcong Sewerage Authority that the above referenced Treatment Works Approval Permit Application (TWA-1) for sanitary sewer facilities to serve a warehouse, manufacturing and office facility at 750 Clark Drive known as Block 102, Lots 11 and 14, CON-4 within the Township of Mount Olive, consisting of approximately 427 l.f. of 8-inch diameter PVC gravity sewer pipe (SDR35), two (2) standard sewer manholes and one (1) doghouse manhole connecting to an existing PVC sanitary sewer on Clark Drive (Private Road) in the Township of Mount Olive is hereby endorsed contingent upon the following:

1. Endorsement of NJDEP Form WQM-003 Statement of Consent by the Township of Mount Olive and submittal of a copy of the resolution authorizing same to the MSA; and be it

FURTHER RESOLVED, that Steven Rattner, Chairman of the Musconetcong Sewerage Authority is hereby authorized to sign Sections A-2 and C of NJDEP Form WQM-003, Statements of Consent.

Motion made by Mr. Sylvester, seconded by Mr. Schwab and the affirmative roll call vote of members present, Chairman Rattner adjourned the meeting at 7:47 PM.

Respectfully Submitted:

Susan Grebe

Susan Grebe,
Administrative Assistant