(C)

Masser, Michelle

From: Lashway, Lisa
Sent: Monday, February 27, 2012 2:54 PM
To: Canning, Sean; Masser, Michelle
Subject: FW: I. Changes to the DLGS Website II. Upcoming League Seminar

Lisa Lashway
Township Clerk
Township of Mount Olive
P.O. Box 450
Budd Lake, NJ 07828
973-691-0900 Ext. 7290

From: NJLM to Municipal Officials [mailto:njlm-clerks@cityconnections.com]
Sent: Monday, February 27, 2012 2:55 PM
To: Lashway, Lisa
Subject: I. Changes to the DLGS Website II. Upcoming League Seminar

To view an online version of this email, click here.

NJLM
New Jersey State League of Municipalities

Municipal Clerks for Mayors, Elected Officials and Staff

February 7, 2012

Re: I. Changes to the DLGS website

Dear Mayor:

The following updates have been posted on the DLGS website:

1. The Division has posted individual CY 2012 / SFY2013 Municipal Information Sheets on the Fiscal Reports website at www.nj.gov/dca/lgs/fiscal/fiscalrptmenu.shtml. In addition, the 2011 Statewide Abstract of Ratables and Municipal Tax Information is now posted at www.nj.gov/dca/lgs/muniaid/aidmenu.shtml

2. 2012 Fire District Election Reporting Form: The 2012 Elections Results Form is now available in the Fire District document Library. The completed form and a copy of the fire district ballot must be returned to the Division by Thursday, February 23. The form may be completed using Microsoft Word or by hand. Returning it promptly will ensure proper recording of your tax levy.

3. Local Finance Notice 2012-4 (www.nj.gov/dca/lgs/lfns/12lfns/2012-4.pdf) provides "Guidance on Preparing for Tax Appeals and Paying for their Impact; Including a Discussion of the Newly Enacted P.L. 2011, c. 224." This Notice discusses issues in financing repayment of tax refunds under several fiscal circumstances. It also reviews the new capability for financing current year appeals that result in a cash deficit due to tax appeals.

4. Applications for the Per Capita State Aid (PCSA) grant program for library aid are due by March 15, 2012. The program cover letter, instructions and application are available at http://ldb.njstatelib.org/State_Aid. If you have any questions regarding the application, please contact Bob Keith at rkeith@njstatelib.org.

5. The DCA Office of Regulatory Affairs has sent a courtesy reminder to Calendar Year CFO's that NJ Uniform Construction Code Regulations - NJAC 5:23-4.17 (b) requires municipalities to file a report that accurately portrays the receipts and expenses of the local enforcing agency for code enforcement purposes. The UCC Annual Report fulfills this requirement, and serves as a basis of changes (if any) in the UCC fee ordinance and staffing needs for the next year. The form is available online at http://fs2.formsite.com/njdca/uccrpt/form_login.html and must be submitted no later than February 10, 2012. For QUESTIONS or ASSISTANCE, please e-mail the Office of Regulatory Affairs at ora@dca.state.nj.us.

6. The Department of Community Affairs recently announced that the Low Income Home Energy Assistance Program (LIHEAP) is now accepting applications for the upcoming heating season which runs from November 1, 2011 to April 30, 2012. The DCA administers this federal program which provides low-income households with

money to help pay their heating bills.

Information about the program is available online at www.state.nj.us/dca/divisions/dhcr/offices/hea.html or call 1-800-510-3102.

7. The DEP Bulletin contains a list of construction permit applications recently filed or acted upon by the New Jersey Department of Environmental Protection. The latest issue was released January 25, 2012. This issue can be viewed online at: www.nj.gov/dep/bulletin/bu2012_0125.pdf.

8. The New Jersey Housing Mortgage Finance Agency has announced the "New Jersey HomeKeeper Program" funded thru a grant from United States Treasury's Hardest Hit Fund. The program offers financial help to homeowners who are in danger of losing their home as a direct result of unemployment or underemployment. It provides assistance in the form of a second mortgage loan whereby the proceeds may be used to cover arrearages and/or an approved amount of the homeowner's monthly mortgage payment, including property taxes, property insurance, and mortgage insurance. Program details are available online at www.njhomekeeper.gov or the toll-free HomeKeeper call center at (855)-NJ-KEEP-1.

Conferences / Training:

1. CY 2012 Budget/Update Seminars: The Division of Local Government Services will be delivering a series of seminars in February that will cover recent Local Finance Notices, policies, regulations, and new laws; an update on CY 2012 budget and levy cap requirements, and current issues affecting municipal finance. The seminars are being held in several locations throughout the State and CEU credits have been approved for CFO, CPWM, RMC and QPA.

February 10 - Vineland Ramada Inn, exit 32 A off of route 55 in Vineland.
Hosted by Advance Learning (http://advancelearningnj.com/)

February 15 - Conference Center at Mercer (County College), 1200 Old Trenton Rd, West Windsor. Hosted by NJ State League of Municipalities (www.njslom.org/seminar-documents/2012-feb-3-15-budget-upates.html)

2. 14th Annual NJEPA Conference: The NJ Emergency Preparedness Association is pleased to announce that their 14th Annual Conference will be held on April 30 - May 4, 2012 at the Tropicana Casino Resort in Atlantic City. Details are available online at www.njepa.org. For questions, please call the NJEPA at 609-548-8357 or

info@njepa.org.

3. Occupational health and safety achievements will be recognized and celebrated by the 84th Annual Governor's Occupational Safety and Health Awards Program. The program is sponsored by the NJ State Industrial Safety Committee in partnership with the NJ State Safety Council and the NJ Department of Labor and Workforce Development. Again this year, the Committee has agreed to sponsor the $50 registration fee for any public employer who wishes to participate. Event dates and information are available at http://lwd.dol.state.nj.us/labor/forms_pdfs/lsse/OSH-201.pdf or contact Theresa Kramarz at (609) 984- 4738 (email: tkramarz@dol.state.nj.us).

Very truly yours,

William G. Dressel, Jr.
Executive Director

Re: II. Executive Leadership Training for Mayor's and Council Presidents

Saturday February 25, 2012
8:30 a.m. - 4:30p.m.
The Conference Center at Mercer
1200 Old Trenton Rd.
West Windsor, NJ 08550

OR

Saturday March 24, 2012
8:30 a.m. - 4:30 p.m.
Renaissance Meadowlands Hotel
801 Rutherford Ave.
Rutherford, NJ 07070

The Executive Leadership Training Program is designed to provide mayors and

council presidents with the much needed training and direction to help manage their municipalities and constituents. This training combines both traditional classroom teaching, real world examples, and open forums to drive the point home. Mayors will be able to ask questions as well as network with others in their field to gain knowledge and experience.

Speakers include:

- **Mayor Arthur Ondish**, Mayor Mount Arlington, League President
- **Mayor Chuck Chiarello,** Immediate League Past President, Former Mayor Buena Vista
- **Thomas H. Neff**, Director of the Division of Local Government Services
- **Vincent Belluscio,** Executive Director, Tax Collectors and Treasurers Association
- **Robert Casey,** Director of Legislative Affairs, New Jersey Municipal Management Association
- **Joanne Kwasniewski,** RMC/CMC/MMC, Municipal Clerk, Fairlawn, Immediate Past President, Municipal Clerks Association of New Jersey
- **Andrew Pavlica**, Municipal Clerk, Garfield, President Municipal Clerks Association of New Jersey
- **William Kearns, Jr, Esq.,** League General Counsel, Law Firm of Kearns, Reale and Kearns
- ….and more!

Please join us for this important and informative training!

SCHEDULE:

8:30a.m. -9:00a.m. -Registration, networking and continental breakfast
9:00a.m.-12:00p.m.-Seminar Topics, Networking and Morning Refresher
12:00p.m.-12:45p.m.-Buffet Luncheon and Open forum discussion
12:50p.m.-4:30p.m. - Seminar Topics, Mayor's Panel Discussion, Networking, and Afternoon Refresher

REGISTRATION FEE: Member Rate: $115.00* Non-Member: $130.00
*Member rate applies to: Municipalities, State, County, and Municipal Utilities

& Authorities.

TO REGISTER:

-Visit www.njslom.org and click on *Services*
-Select *Calendar of Events*, Go to the date you are attending
-Download registration form, complete and fax it with your voucher to (609) 695-0151

Questions about registering – contact Suzanne Delany SDelany@njslom.com or 609-695-3481 ext.111

IN CASE OF INCLEMENT WEATHER OR CANCELLATION: We will announce emergency seminar cancellations via recorded announcement on our Weather Hotline: **609-695-3481 ext. 200** and post announcements on our website www.njslom.org after 6:00am on the morning of the meeting.

---

*If you would like to be removed from receiving faxed advisories please contact Shirley Cade at scade@njslom.com or 609-695-3481 ext. 114 with the name of your municipality and fax number. Thank you.

New Jersey League of Municipalities
222 West State Street, Trenton, NJ 08608
609-695-3481

Click here to forward this mailing with your personal message.

This email was sent to: **clerk@mtolivetwp.org**
This email was sent by: **New Jersey League of Municipalities**
222 West State Street, Trenton, NJ 08608

Click here to leave this mailing list.