

**RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP
OF MOUNT OLIVE APPOINTING PIAZZA & ASSOCIATES TO
SERVE AS ADMINISTRATIVE AGENT FOR THE TOWNSHIP'S
ACCESSORY APARTMENT PROGRAM**

WHEREAS, on June 14, 2012, the Township of Mount Olive secured approval from COAH for the Township's revised Spending Plan, which is the mechanism by which the Township allocates money from its Affordable Housing Trust Fund to implement the affordable housing program set forth in the Township's Housing Element and Fair Share Plan (HE/FSP); and

WHEREAS, one of the Township's affordable housing strategies in the HE/FSP is the Accessory Apartment Program; and

WHEREAS, in order to implement the Accessory Apartment Program, the Township Council believes that it is in the best interests of the Township to appoint Piazza & Associates to establish the required program manual and administering the program in compliance with COAH and Uniform Housing Affordability Controls (UHAC) regulations; and

WHEREAS, COAH will require the Township to have an Administrative Agent in place in order to execute the Accessory Apartment Program in accordance with N.J.A.C. 5:97-6.8e(3); and

WHEREAS, the Township Council possesses the authority to enter into this contract, without utilizing the public bidding process, with Piazza & Associates pursuant to N.J.S.A. 40A:11-3, because the compensation that will be paid by the Township does not exceed in a contract year the total sum of \$17,500.

NOW, THEREFORE, BE IT RESOLVED by the Mount Olive Township Council, in the County of Morris and State of New Jersey, as follows:

1. The Mount Olive Township Council hereby appoints Piazza & Associates to serve as Administrative Agent for the Township's Accessory Apartment Program in accordance with the terms set forth in Piazza & Associates' "Proposal to Provide Affordable Housing Compliance and Support Services for an Accessory Apartment Program in Mount Olive Township," which is attached and made a part of this Resolution from February, 2014 until December 31, 2014; and
2. In consideration for the services to be rendered, the Township shall compensate Piazza & Associates as follows:
 - a. \$100 per month as a retainer to be paid by the Township and \$1,000 per unit certification charge for each new occupancy and each re-occupancy to be paid by the Township;
 - b. In addition to its fee, Piazza & Associates shall be reimbursed for postage to residents and applicants. However, all compliance reports outlined in the attached Proposal, telephone calls, travel expenses, and meeting time, to a reasonable extent, shall be included in the basic fee above; and

- c. In the event that the unit owners or the Township requests services in addition to the Scope of Services contained in the attached Proposal, a mutually agreed upon rate for such services shall be determined prior to implementation.
3. The Mayor is specifically authorized to execute the aforementioned contract.

This Resolution shall take effect immediately.

TOWNSHIP OF MOUNT OLIVE

JOE NICASTRO
Mount Olive Township Council Vice President

I hereby certify the above to be a true copy of a resolution passed by the Mount Olive Township Council at a duly convened meeting held on _____, 2014.

LISA M. LASHWAY
Mount Olive Township Municipal Clerk