

(C)

Gouveia, Susan

From: Lashway, Lisa
Sent: Monday, October 27, 2014 10:58 AM
To: Canning, Sean
Cc: Gouveia, Susan
Subject: FW: MSA Approved Meeting Minutes
Attachments: September 25, 2014 approved minutes.pdf

Correspondence

Lisa Lashway
Mt. Olive Twp. Clerk
973-691-0900 Ext. 7291
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From: Susan Grebe [mailto:sgrebe@msa-nj.org]
Sent: Saturday, October 25, 2014 1:20 PM
To: Amy Rhead; 'Catherine Gleason'; Dolores Dalessandro; Doris Flynn; Ellen Horak; Linda DeSantis; Lashway, Lisa
Subject: MSA Approved Meeting Minutes

Attached are the approved minutes of the MSA's meeting on September 25th.

*Susan Grebe,
Administrative Assistant
Musconetcong Sewerage Authority
110 Continental Drive, Budd Lake, NJ 07828
973-347-1525 ext. 201*

REGULAR MEETING OF THE MUSCONETCONG SEWERAGE AUTHORITY

Chairman Rattner called the meeting to order at 7:32 PM. Following salute to colors, announcement was made that adequate notice of this meeting had been provided for as defined by the "Open Public Meetings Act".

MEMBERS PRESENT: Donald Bates, James Benson, Michael Grogan, Melanie Michetti, Daren Phil, Michael Pucilowski, Steven Rattner, Rich Schindelar, Joseph Schwab, John Sylvester

MEMBERS ABSENT: Brian McNeilly, Edward Schwartz

OTHERS PRESENT: Patrick Dwyer, Esq., Lee Purcell, PE, Fenton Purcell, PE, James Schilling, Marvin Joss, Stephen Donati, PE, Hach Company: Bob Dabkowski, David Uhlenhop, Brian Thompson, Shane Reed

Chairman Rattner opened and closed the meeting to the public.

Mr. Reed introduced himself and his associates present from Hach Company. They gave a presentation regarding automation that is associated with energy, chemicals and sludge protection. They also discussed the financial savings associated with the process and their optimization strategy for phosphorus and nitrification. Chairman Rattner asked if they could quantify the actual savings for the Authority. Mr. Dabkowski replied they could only estimate about 40% or 50% until they have more hard data. The equipment costs, time frames and locations were discussed. Chairman Rattner asked if Hach could do a trial run at the plant with the equipment. Hach offered to set up and install the equipment and if it meets the Authority's criteria then it could be purchased. Mr. Schilling suggested that the Engineering Committee meet with the Hach Associates to discuss the benefits of the equipment further. The commissions all thanked Hach Company for the presentation.

The gentlemen from Hach Company left the meeting at 7:51 PM.

The Regular Meeting Minutes of August 28, 2014 were approved on a motion offered by Mrs. Michetti, seconded by Mr. Benson and the affirmative vote of all members present.

The Personnel Closed Session Meeting Minutes of August 28, 2014 were approved on a motion offered by Mr. Phil, seconded by Mr. Schindelar and the affirmative vote of all members present.

The Litigation Closed Session Meeting Minutes of August 28, 2014 were approved on a motion offered by Mr. Benson, seconded by Mr. Sylvester and the affirmative vote of all members present.

Chairman Rattner asked Mr. Schilling if he had reviewed the current expenditures and if any budget transfers may be needed before the end of the year. Mr. Schilling said he was in the process of reviewing the expenditures and forecasting future expenses for the year end. Mr. Schilling said he would send an updated finance report to the commissioners the following day. The commissioners discussed the various expense accounts. Mr. Schwab and Mr. Schilling discussed the month's electric bill and explained that it included past due charges due to a billing error by JCP&L.

The Expenditures/Treasurer's Report for the month of August was accepted on a motion offered by Mr. Pucilowski, seconded by Mr. Benson and the affirmative roll call vote of members present.

TREASURER'S REPORT SEPTEMBER 1, 2014

OPERATING ACCOUNT

Balance as of August 1, 2014:	\$ 923,502.88
Receipts (August):	\$ 1,917,364.74
Disbursements August:	\$ 210,368.46
Balance as of September 1, 2014:	\$ 1,705,926.28

RENEWAL/REPLACEMENT ACCOUNT

Balance as of August 1, 2014:	\$ 553,979.40
Receipts:	50,000.00
Disbursements:	0.00
Balance as of September 1, 2014:	\$ 603,979.40

ESCROW ACCOUNT

Balance as of August 1, 2014:	\$ 2,952.34
Receipts:	0.00
Disbursements:	0.00
Balance as of September 1, 2014:	<u>\$ 2,952.34</u>

CAPITAL IMPROVEMENT ACCOUNT

Balance as of August 1, 2014:		\$ 450,000.00
Receipts:	3 rd Quarter Transfer	75,000.00
Disbursements:		0.00
Balance as of September 1, 2014:		<u>\$ 525,000.00</u>

**EXPENDITURES REPORT - 2014 BUDGET
9/1/14**

	2014	YEAR-TO-DATE		%
	BUDGET	EXPENDITURES	BALANCE	REMAINING
Admin - Salaries and Wages	\$149,000.00	\$103,191.81	\$45,808.19	30.74%
Trustee Admin Fees	\$60,000.00	\$20,407.26	\$39,592.74	65.99%
Administrative - Other Expenses	\$33,000.00	\$21,212.92	\$11,787.08	35.72%
Legal	\$25,000.00	\$10,151.80	\$14,848.20	59.39%
Audit	\$14,000.00	\$7,000.00	\$7,000.00	50.00%
Engineer	\$20,000.00	\$5,090.00	\$14,910.00	74.55%
Pension	\$86,000.00	\$65,069.00	\$20,931.00	24.34%
Social Security	\$60,000.00	\$41,228.01	\$18,771.99	31.29%
Unemployment	\$7,000.00	\$5,203.67	\$1,796.33	25.66%
Hospitalization	\$222,800.00	\$133,923.28	\$88,876.72	39.89%
Disability Insurance	\$10,000.00	\$5,264.71	\$4,735.29	47.35%
Operating - Salaries and Wages	\$620,000.00	\$403,584.00	\$216,416.00	34.91%
Reserve for Future Retirement	\$15,000.00	\$0.00	\$15,000.00	100.00%
Telephone	\$15,000.00	\$11,111.66	\$3,888.34	25.92%
Electric	\$527,000.00	\$152,127.14	\$374,872.86	71.13%
Propane/Fuel Oil/ Gasoline	\$35,000.00	\$16,564.28	\$18,435.72	52.67%
Supplies/Chemicals	\$135,100.00	\$67,994.82	\$67,105.18	49.67%
Laboratory Supplies	\$8,000.00	\$4,469.01	\$3,530.99	44.14%
Office	\$20,000.00	\$5,331.31	\$14,668.69	73.34%
External Services	\$50,000.00	\$41,432.23	\$8,567.77	17.14%
Education/Training	\$15,000.00	\$4,947.64	\$10,052.36	67.02%
Laboratory Fees	\$25,000.00	\$12,744.20	\$12,255.80	49.02%
Maintenance/Repairs	\$100,000.00	\$16,164.69	\$83,835.31	83.84%
Insurance	\$110,000.00	\$96,056.31	\$13,943.69	12.68%
NJDEP Fees	\$25,000.00	\$18,768.25	\$6,231.75	24.93%
Permit/Compliance Fees	\$150,000.00	\$50,070.80	\$99,929.20	66.62%
Equipment	\$60,000.00	\$12,391.05	\$47,608.95	79.35%
Sludge Removal	\$550,000.00	\$313,118.86	\$236,881.14	43.07%
Contingency	\$25,000.00	\$0.00	\$25,000.00	100.00%
Capital Improvement	\$300,000.00	\$150,000.00	\$150,000.00	50.00%
Renewal and Replacement	\$200,000.00	\$100,000.00	\$100,000.00	50.00%
TOTAL	\$3,671,900.00	\$1,894,618.71	\$1,777,281.29	48.40%

The pending vouchers for the month of September were approved for payment on a motion offered by Mr. Schwab, seconded by Mr. Sylvester and the affirmative roll call vote of members present.

NJSHBP (Sept Health Ins)	\$15,807.64
Admin Salaries	\$5,621.65
Plant Salaries	\$23,267.95
Unemployment	\$35.95
Social Security	\$2,111.04
Admin Salaries	\$5,621.65
Plant Salaries	\$24,432.59
Unemployment	\$2.90
Social Security	\$2,259.84
ADP	\$559.47
Atlantic Tomorrow	\$395.00
Nicholas Barbato (miles & license reimb)	\$140.77
Bendlin	\$5,370.00

Bio Triad	\$9,000.00
Blue Diamond	\$265.00
Cintas Corp	\$466.24
Cintas First Aid	\$107.85
Daily Record	\$10.12
Keith DeFazio(boots, miles & lic reimb)	\$287.78
Deli Delicious	\$338.00
Divata Balance	\$270.00
Fisher Scientific	\$319.36
Grainger	\$72.04
Susan Grebe (disability reimb)	\$119.70
Hayes Pump	\$863.80
JCP&L	\$125,329.60
Kemira	\$9,274.15
LTPA	\$2,390.00
Lowe's	\$117.97
NJ American Water	\$616.10
NJ Division of Fire Safety	\$199.00
Najarian Assoc	\$5,387.50
Northcast Industrial Tech	\$3,272.24
Nusbaum Stein	\$4,543.00
One Call	\$24.40
Passaic Valley Sewerage	\$18,167.30
Patrick Pisano (mileage & license reimb)	\$140.77
Polydyne	\$1,026.00
QC	\$570.00
Reuter & Hauney	\$4,000.00
James Schilling (mileage & license reimb)	\$318.73
Shell Fleet	\$535.34
Staples	\$472.19
Spectraserv	\$17,842.31
UNUM Life Ins	\$1,379.53
Verizon	\$702.63
Verizon Communications	\$49.99
Verizon Wireless	\$225.34

The following correspondence for the month of September was received and filed on a motion offered by Mr. Pucilowski, seconded by Mr. Sylvester and the affirmative vote of members present.

- A. 8/26/14 NJDEP – 1 Year Extension for ITC Active Adult Community TWA #12-0104
- B. 8/26/14 NJDEP – 1 Year Extension for ITC Active Adult Community TWA #12-0106
- C. 8/26/14 NJDEP – 1 Year Extension for ITC Active Adult Community TWA #12-0208
- D. Patrick Dwyer, Esq. – Draft Surface Water Revoke & Reissue Permit Action

Mr. Schilling asked if the commissioners had reviewed his monthly report and if anyone had any questions or comments. Mr. Schilling reported that the Finance Committee met earlier in the evening. He explained that the plant needed a new pick-up truck. The two trucks currently being used are aging and consume a lot of gas. He explained he would like authorization to buy a new four cylinder Nissan pick-up truck through the Morris Coop for \$24,000.00 that would be more gas efficient to commute to the various pump station locations. He planned to still use the truck he was replacing for snow removal and as a back-up. Mr. Sylvester suggested a six cylinder truck should be considered. He said it would hold up much better for the work and usage required than a 4 cylinder. The commissioners discussed the suggestion and usage of the truck. Mr. Schwab made a motion to authorize MSA Director, James Schilling, to purchase a pick up truck to use to travel to and from the MSA pump stations at a price not to exceed \$32,000.00, seconded by Mr. Benson. Roll call:

Mr. Bates	Yes	Mr. Pucilowski	No
Mr. Benson	Yes	Mr. Rattner	Yes
Mr. Grogan	Yes	Mr. Schindelar	Yes
Mrs. Michetti	Yes	Mr. Schwab	Yes
Mrs. Phil	Yes	Mr. Sylvester	Yes

Mr. Schilling also reported that he visited Hackettstown MUA and met with Bruce Smith. He acquired a lot of new resources and information that he will be reporting to the commissioners shortly.

The Director's Report for the month of September was accepted on a motion offered by Mr. Benson, seconded by Mr. Bates and the affirmative vote of members present.

The Repairs and Maintenance Report for the month of September was accepted on a motion offered by Mr. Sylvester, seconded by Mr. Benson and the affirmative vote of members present.

Fenton Purcell, PE discussed the development of an Asset Management Plan for the MSA. He met with Mr. Schilling concerning the CUPSS Program (Check Up Program for Small Systems) which has been developed by the USEPA. Mr. Schilling has provided LTPA with a list of facilities and equipment that the MSA has to help with preparation of an Asset Management Plan. LTPA will also utilize operation and maintenance manuals, shop drawings and as built data available for the MSA. Mr. Schilling noted that the software for the CUPSS Program is a free and that he and Mr. Purcell went to a seminar regarding the program. The seminar commented on NJPDES Permits and state funding which will require an Asset Management Plan in the future. Mr. Schilling discussed how the CUPSS Program works and how it would be beneficial. Chairman Rattner asked what the next step would be for the Asset Management Plan and what the time frame would be to prepare the plan. Mr. Schilling indicated that he had an initial amount of \$5,000.00 budgeted for LTPA to launch the Asset Management Plan. Mr. Purcell also noted that future planned projects are also important in asset management. Chairman Rattner asked Mr. Purcell if he could prepare a proposal indicating what LTPA proposes to do and will be able to provide for the Asset Management Plan under the \$5,000.00 budgeted by Mr. Schilling. Mr. Schwab asked Mr. Dwyer if a proposal was necessary since there were enough funds in the budget to cover the plan. He also asked if LTPA had prepared Asset Management Plans for other authorities. Mr. Purcell said that LTPA has prepared Asset Management Plans for other authorities. Chairman Rattner discussed the need for a proposal indicating the work LTPA would initially provide with the expected time frame.

Fenton Purcell, PE also reported that he had a meeting on September 19th with Mr. Schilling and some of the MSA Staff concerning the condition of the service water and dilution water pumps. He noted that the dilution water pumps are very important for the sludge process. He said the service water pumps are between 20 and 25 years old. He explained the functions of the pumps and that the pumps are functioning at only 40 to 50 percent capacity. He said it is critical that at least one of the pumps be replaced immediately. The second pump should be replaced within the next 12 months. Chairman Rattner asked how much each pump would cost installed. Mr. Purcell said that one dilution pump and motor is \$18,000.00. A check valve which is also required is \$2,000.00. He also explained that a contractor would have to be hired. The commissioners discussed how the project should be budgeted and completed. Mr. Schilling suggested that both dilution water pumps should be replaced as soon as possible. Mr. Purcell explained that the dilution pumps need to be replaced first and then the service water pumps must also be replaced and are in equally bad condition, but not as critical as the dilution water pumps. He said the service water pumps are \$20,000.00. He summarized that there are four items that need to be accomplished, which includes the four pump and four check valves along with the cost to install them. All together the total equipment cost and installation is \$111,500.00. Mr. Schilling said that the cost would be approximately \$91,000.00 if the MSA did the installation itself. Mr. Schwab asked Mr. Joss if the equipment could be purchased separately and the installation could be bid. Mr. Joss advised that usually the best way to complete a project like this is to obtain contractor bids for the equipment and costs to do the work. The commissioners discussed how the work should be accomplished. It was decided that the one dilution pump should be replaced immediately. A motion was made by Mr. Sylvester to authorize MSA Director James Schilling to purchase one dilution pump for \$20,000.00 with three proposals to replace the one dilution pump immediately. The other three remaining pumps, one dilution water pump and two service water pumps, could be bid after the first initial pump is replaced. Bid documents could be prepared by LTPA with an engineering budget of \$7,500.00 for both phases. The motion was seconded by Mr. Benson and the affirmative vote of members present. Mr. Schwab asked Mr. Schilling if he had a contractor he could utilize if the MSA Staff would not be able to replace the pump. Mr. Schilling responded yes, he could contact some contractors to do the work if needed. Chairman Rattner said the installation work must be accomplished for under \$3,200.00 in accordance with State regulations.

The Engineer's Report was accepted on a motion offered by Mrs. Michetti, seconded by Mr. Benson and the affirmative vote of members present.

Mr. Schilling reported that he did not need to hire a temporary employee for the lab. The lab tech that was out on disability had returned to work full duty. As of October 1st the plant will be back to 100 percent staff. Mr. Schilling thanked the commissioners for their support.

Mr. Schilling explained the need for Resolution No. 14-17 to purchase parts for the four micro screen units. He explained that in the future the parts may be able to be duplicated by a local machinist, but at this time the parts were needed to be purchased and replaced as soon as possible. Chairman Rattner asked which budget account the expenses can be charged to. Mr. Schilling said this expense would be Maintenance and Repairs.

Resolution No. 14-17 Authorizing the Musconetcong Sewerage Authority to Enter Into a Contract for Micro Screen Filter Parts without Advertising for Bids and Bidding as an Equipment Repair Service in the Nature of an Extraordinary Unspecifiable Service Pursuant to N.J.S.A. 40A:11-5(1)(i), was moved by Mr. Phil, seconded by Mrs. Michetti. Roll Call:

Mr. Bates	Yes	Mr. Pucilowski	Abstain
Mr. Benson	Yes	Mr. Rattner	Yes
Mr. Grogan	Yes	Mr. Schindelar	Yes
Mrs. Michetti	Yes	Mr. Schwab	Abstain
Mrs. Phil	Yes	Mr. Sylvester	Yes

RESOLUTION NO. 14-17

Resolution of the Musconetcong Sewerage Authority
Authorizing the Musconetcong Sewerage Authority to
Enter Into a Contract for Micro Screen Filter
Parts without Advertising for Bids and Bidding as an
Equipment Repair Service in the Nature of an Extraordinary
Unspecifiable Service Pursuant to N.J.S.A. 40A:11-5(1)(i)

WHEREAS, N.J.S.A. 40A:11-5(1)(i) provides "Any contract, the amount of which exceeds the bid threshold, may be negotiated and awarded by the governing body without public advertising for bids and bidding therefore and shall be awarded by resolution of the governing body if: (1) The subject matter thereof consists of: (i) Equipment repair service if in the nature of an extraordinary unspecifiable service and necessary parts furnished in connection with such service, which exception shall be in accordance with the requirements for extraordinary unspecifiable services;" (underlining added); and

WHEREAS, there exists a need for replacement parts, namely, Micro Screen Wheel Assemblies Part No. 603-81152-81; and

WHEREAS, James Schilling, Plant Director, has certified to the Commissioners of the Musconetcong Sewerage Authority that Micro Screen Wheel Assemblies Part No. 603-81152-81 can only be purchased through G.P. Jager & Associates, Inc., the local sales representative for Evoqua Water Technologies, LLC the only supplier of replacement parts for the Micro Screen and, therefore, constitutes "an extraordinary unspecifiable service and necessary parts furnished in connection with such service"; and

WHEREAS attached is a letter from Evoqua Water Technologies, LLC ("Evoqua") to the MSA dated September 9, 2014 indicating that Evoqua is the sole source for such parts;

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Musconetcong Sewerage Authority that a Contract is awarded to G.P. Jager & Associates, a local sales representative for Evoqua, for the purchase of four (4) Micro Screen Wheel Assemblies Part No. 603-81152-81 at a total cost of \$29,875.00 plus freight, without competitive bidding as an extraordinary unspecifiable service or necessary parts furnished in connection with such service in accordance with N.J.S.A. 40A:11-5(1)(i) and that a copy of this Contract shall be on file and available for public inspection at the office of the Secretary of the Musconetcong Sewerage Authority and that a copy of this Notice be published in the official newspaper of the Musconetcong Sewerage Authority

Mr. Schilling explained that the bid documents were reviewed and revised to be in compliance by Mr. Dwyer and Mr. Campanile.

Resolution No. 14-18 Authorizing the Director to Receive Sealed Proposals for Contract SA-15 for Light Soda Ash on October 22, 2014 at 10:00 a.m., was moved by Mr. Phil, seconded by Mr. Sylvester and the affirmative roll call vote of members present.

RESOLUTION NO. 14-18

Resolution of the Musconetcong Sewerage Authority
Authorizing the Director to Receive Sealed Proposals for
Contract SA-15, for Light Soda Ash
as Described in the Technical Specifications on
October 22, 2014 at 10:00 a.m. in the Office of the Authority's
Water Pollution Control Facility

WHEREAS, a need exists for the Light Soda Ash as described in the Technical Specifications as detailed in Contract SA-15; and

WHEREAS, funds are available for said Contract.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Musconetcong Sewerage Authority that the Director is hereby authorized to receive sealed proposals for Contract SA-15, Light Soda Ash as described in the Technical Specifications on October 22, 2014 at 10:00 a.m. at the office of the Authority's Water Pollution Control Facility, located at 110 Continental Drive, Budd Lake, New Jersey. At that time and place, the sealed bids will be opened publicly and read aloud.

Copies of the Contract Specifications are on file at the Office of the Authority at the Water Pollution Control Facility located in Budd Lake, New Jersey. The Contract Specifications may be obtained by contacting the Authority's Office at 973-347-1525.

Resolution No. 14-19 Authorizing the Director to Receive Sealed Proposals for Contract P-15 for ZETAG 8818 Cationic Emulsion Polymer or Equivalent on October 22, 2014 at 10:30 a.m., was moved by Mr. Phil, seconded by Mr. Schwab and the affirmative roll call vote of members present.

RESOLUTION NO. 14-19

Resolution of the Musconetcong Sewerage Authority
Authorizing the Director to Receive Sealed Proposals for
Contract P-15, for ZETAG 8818 Cationic Emulsion Polymer or
Equivalent as Described in the Technical Specifications on
October 22, 2014 at 10:00 a.m. in the Office of the Authority's
Water Pollution Control Facility

WHEREAS, a need exists for the ZETAG 8818 Cationic Emulsion Polymer or Equivalent as described in the Technical Specifications as detailed in Contract P-15; and

WHEREAS, funds are available for said Contract.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Musconetcong Sewerage Authority that the Director is hereby authorized to receive sealed proposals for Contract P-15, ZETAG 8818 Cationic Emulsion Polymer or Equivalent as described in the Technical Specifications on October 22, 2014 at 10:00 a.m. at the office of the Authority's Water Pollution Control Facility, located at 110 Continental Drive, Budd Lake, New Jersey. At that time and place, the sealed bids will be opened publicly and read aloud.

Copies of the Contract Specifications are on file at the Office of the Authority at the Water Pollution Control Facility located in Budd Lake, New Jersey. The Contract Specifications may be obtained by contacting the Authority's Office at 973-347-1525.

Resolution No. 14-20 Authorizing the MSA Director to Receive Sealed Proposals for Contract SH-15 on October 23, 2014 at 11:00 a.m., was moved by Mr. Phil, seconded by Mrs. Michetti and the affirmative roll call vote of members present.

RESOLUTION NO. 14-20

Resolution of the Musconetcong Sewerage Authority
Authorizing the Director to Receive Sealed Proposals for
Contract SH-15, to Pump and to Transport Sludge from the
Musconetcong Sewerage Treatment Plant to the Passaic Valley Sewer Treatment Facility
located at 600 Wilson Avenue, Newark, NJ
on October 23, 2014 at 11:00 a.m. in the Office of the Authority's
Water Pollution Control Facility

WHEREAS, a need exists to pump sewage sludge from Musconetcong Sewerage Authority (hereinafter "MSA") sewage treatment plant on a periodic basis and transport and unload the sludge in compliance with all appropriate regulations to the Passaic Valley Sewerage treatment facility, 600 Wilson Avenue, Newark, New Jersey, Contract SH-15; and

WHEREAS, funds are available for said Contract.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Musconetcong Sewerage Authority that the Director is hereby authorized to receive sealed proposals for Contract SH-15, to pump sewage sludge from the MSA and transport and unload the sludge at 600 Wilson Avenue, Newark, NJ, as described in the Technical Specifications on October 23, 2014 at 11:00 a.m. at the office of the Authority's Water Pollution Control Facility, located at 110 Continental Drive, Budd Lake, New Jersey. At that time and place, the sealed bids will be opened publicly and read aloud.

Copies of the Contract Specifications are on file at the Office of the Musconetcong Sewerage Authority at the Water Pollution Control Facility, 110 Continental Drive, Budd Lake, New Jersey. The Contract Specifications may be obtained by contacting the Authority's Office at 973-347-1525.

Mr. Schwab asked Mr. Schilling for a brief projection of the year end 2014 budget. Mr. Schilling said he would forward the information to the commissioners the following day after the approved disbursements were added to the expenditures. Mr. Schwab said that the Capital Improvement and Renewal and Replacement accounts needed to be increased. He said that Mr. Schilling was doing a great job with lowering expenses for the plant. He asked the commissioners if they wanted the savings put into the Capital Improvement and Renewal and Replacement funds so that the funds could go towards future improvements in the plant. The Chairman discussed the various expense accounts and future budget with the commissioners. He asked Mr. Schilling to e-mail the information to the commissioners the following day, so they could review and comment for the 2015 Budget approval at the October meeting. The Chairman and Treasurer discussed some of their concerns with the future budget and permit compliance expenses. They suggested that Mr. Dwyer estimate the expenses expected for the litigation in 2015 and discuss it with Mr. Schilling. Chairman Rattner suggested that if any of the commissioners have any questions or comments they should forward them to the Administrator by the following Wednesday, so Mr. Schilling can respond properly before the budget approval at the October meeting. Mr. Pucilowski asked Mr. Schilling to also provide the Engineering Committee with the five year capital improvement plan for the 2015 Budget.

Mr. Joss left the meeting at 9:45 PM.

Motion made by Mr. Sylvester, seconded by Mr. Benson and the affirmative roll call vote of members present for the commissioners to go into closed session at 9:46 PM:

WHEREAS, Section 8 of the Open Public Meetings Act (N.J.S.A. 10:4-12 (b) (1-9) permits the exclusion of the public from meeting in certain circumstances;

WHEREAS, the Commissioners of the Musconetcong Sewerage Authority are of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Musconetcong Sewerage Authority as follows:

1. The public shall be excluded from discussion of, action on and hearing the tape of closed session of the Musconetcong Sewerage Authority;
 2. The general nature of the subject matter to be discussed is as follows: Litigation
- The above subject matter will be made public as soon thereafter as it is deemed to be in the public interest,

Motion to reopen the meeting to the public at 9:58 PM was offered by Mr. Benson, seconded by Mrs. Michetti and the affirmative vote of members present.

Motion made by Mr. Pucilowski, seconded by Mr. Schwab and the affirmative roll call vote of members present, Chairman Rattner adjourned the meeting at 10:00 PM.

Respectfully Submitted:



Susan Grebe,
Administrative Assistant