

①

Masser, Michelle

From: Lashway, Lisa
Sent: Wednesday, January 09, 2013 1:01 PM
To: Canning, Sean; Masser, Michelle
Subject: FW: I.& II. Upcoming League Seminars

Lisa Lashway
Mt. Olive Twp. Clerk
973-691-0900 Ext. 7291
FAX 973-691-2080
PO Box 450
Budd Lake, NJ 07828

From: NJLM to Municipal Officials [mailto:njlm-clerks@cityconnections.com]
Sent: Wednesday, January 09, 2013 12:12 PM
To: Lashway, Lisa
Subject: I.& II. Upcoming League Seminars

To view an online version of this email, click [here](#).

The banner features the NJLM logo on the left, which includes a stylized leaf and the text "NJLM New Jersey State League of Municipalities". To the right of the logo, the text reads "Municipal Clerks for Mayors, Elected Officials and Staff". On the far right, there is a small image of a building dome. Below the banner, the date "January 9, 2013" is displayed.

Re: LEAGUE PROFESSIONAL DEVELOPMENT PROGRAM

**“Ethics, Conflicts of Interest, and Preventing Sexual Harassment
Tuesday February 12, 2013
9:00a.m. – 12:35p.m.
The Robert Meyner Reception Center
At PNC Bank Arts Center
Holmdel, NJ**

It is vitally important for all elected and appointed officials to be aware of the ethics landscape especially given national, state and local developments. This program is appropriate for all municipal officials and employees, experienced or new, as well as Municipal Attorneys who need to advise their clients on ethical conduct and behavior.

The first part of this program will review:

- Ethical Conduct
- Local Government Ethics Law
- Standards of Conduct
- Financial Disclosure
- Penalties
- Disciplinary Action
- Criminal Code
- Case Studies

The Second part of this program will review the protected bases and the areas of protection covered in the law against discrimination. It will identify both types of sexual harassment as identified by the courts and will review the corresponding liabilities for the employer. The discussion on sexual harassment will review immediate and long-term preventive solutions managers and business owners should use to mitigate liability.

Schedule:

8:30 a.m. - 9:00 a.m. - Sign-in, coffee & networking

9:00 a.m. - 10:40 a.m. - Ethical Conduct, Local Government Ethics Law, Standards of Conduct, Financial Disclosure and Criminal Code Case Studies

10:40 a.m. - 10:55 a.m.- Morning Break

10:55 a.m. - 12:35 p.m. - Discussion of Discrimination Laws and review of Sexual Harassment Liabilities and Policies

Presenters:

- William Kearns, Jr., Esq., Kearns, Reale & Kearns, League General Counsel
- Esther H. Nevarez, Office of the Director, New Jersey Division of Civil Rights, State Department of Law and Public Safety

REGISTRATION FEE: Member Rate: \$55.00* Non-Member: \$75.00

*Member rate applies to: Municipalities, State, County, and Municipal Utilities & Authorities.

To Register:

-Visit www.njslom.org and click on *Services*

-Select *Calendar of Events*, Go to the date you are attending

-Download registration form, complete and fax it with your voucher to (609) 695-0151

Questions about registering – contact Suzanne Delany
SDelany@njslom.com or 609-695-3481 ext. 111

CEU's – CMFO/CCFO-2.0 OFF MGMT, 2.0 ETH; CTC-2.0 GEN/SEC, 2.0 ETH; CPWM-2.0 MGMT, 2.0 ETH; RMC-2.0 PROF DEVEL, 2.0 ETH; QPA-2.0 OFF ADMIN, 2.0 ETH; RPPO/RPPS-4.0; CPA- 4.0 ETH;

CRP-3.25; WWW/TCH-3.0; CLE- 4.0 ETH; PACLE-3.5 ETH**; CTA-2.0 PTA

****Please note, PACLE courses require the attendee to pay a separate fee (not including registration fees) to obtain credits. PACLE credit forms can be downloaded from the League Calendar page: <http://www.njslom.org/seminars.html>**

IN CASE OF INCLEMENT WEATHER OR CANCELLATION: We will announce emergency seminar cancellations via recorded announcement on our Weather Hotline: **609-695-3481 ext. 200** and post announcements on our website www.njslom.org after 6:00am on the morning of the meeting.

Re: II. League Professional Development Seminar

"Budget Updates"

The sessions are identical. Register for **only one** of these programs.

**February 25, 2013
9:00 a.m. - 12:30 p.m.
Robert Meyner Reception Ceter
At PNC Bank Arts Center
Holmdel, NJ**

OR

**March 6, 2013
900 a.m. - 12:30 p.m.
Conference Center at Mercer
1200 Old Trenton Rd
West Windsor, NJ**

At this seminar, attendees will:

- Review recent Division of Local Government Local Finance Notices and review recent policies and regulations.
- Get an update on CY 2013 budget issues and any legislation that may affect them
- Understand the current requirements about, and how the levy cap works.
- Review current issues affecting finance officers

Schedule:

8:30a.m. -9:00a.m. Registration, networking and continental breakfast

9:00am-10:15a.m-Seminar Topic and Discussion

10:15a.m.-10:30p.m.-Networking Break

10:30am-12:30p.m.-Seminar Topic and Discussion

Presiding Mayor(s):

- Mayor John Dean DeRienzo, Mayor of Haworth, Member of the League Executive Board (2/25)
- Mayor Shing-Fu Hsueh, Mayor of West Windsor (3/6)

Presenters:

- Christine Zapicchi, Bureau Chief, Division of Local Government Services
- Gerry Seneski, CPA, RMA, Assistant Division Director, NJ Department of Community Affairs, Division of Local Government Services

REGISTRATION FEE:Member Rate: \$55.00* Non-Member: \$75.00

*Member rate applies to: Municipalities, State, County, and Municipal Utilities & Authorities.

To Register:

-Visit www.njslom.org and click on *Services*

-Select Calendar of Events, Go to the date you are attending

-Download registration form, complete and fax it with your voucher to (609) 695-0151

Questions about registering – contact Suzanne Delany SDelany@njslom.com or 609-695-3481 ext. 111

CEUs : CMFO/CCFO-2.0 BUD, 2.0 FIN/DEBT;CPWM-4.0 GOVT;RMC-4.0 FIN;QPA-4.0 OFFICE ADMIN/FIN;CPA-4.0FIN; CRP-3.0;CLE-4.0 MUN; PACLE 3.5*

*Please note, PACLE courses require the attendee to pay a separate fee (not including registration fees) to obtain credits. PACLE credit forms can be downloaded from the League Calendar page:
<http://www.njslom.org/seminars.html>

IN CASE OF INCLEMENT WEATHER OR CANCELLATION: We will announce emergency seminar cancellations via recorded announcement on our Weather Hotline: **609-695-3481 ext. 200** and post announcements on our website www.njslom.org after 6:00am on the morning of the meeting.

*If you would like to be removed from receiving faxed advisories please contact Shirley Cade at scade@njslom.com or 609-695-3481 ext. 114 with the name of your municipality and fax number. Thank you.

Please be advised that the information you receive is not legal advice. You must consult your town attorney to make sure that any of the material you receive is in accordance with current state law and your particular facts and situation.

Please be advised that the New Jersey State League of Municipalities

is subject to the New Jersey Open Public Records Act. As such, any email sent or received by the League may be subject to a records request.

New Jersey League of Municipalities
222 West State Street, Trenton, NJ 08608
609-695-3481

Click [here](#) to forward this mailing with your personal message.

This email was sent to: **clerk@mtolivetwp.org**
This email was sent by: **New Jersey League of Municipalities**
222 West State Street, Trenton, NJ 08608

Click [here](#) to leave this mailing list.