

①

**Masser, Michelle**

---

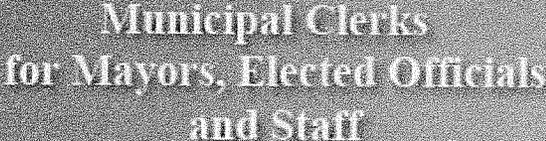
**From:** Lashway, Lisa  
**Sent:** Wednesday, January 09, 2013 1:01 PM  
**To:** Canning, Sean; Masser, Michelle  
**Subject:** FW: I. Changes to the filing of Annual Debt Statement & Supplemental Debt Statement II. Follow up on Leau Response to Sandy Issues & Concerns

Lisa Lashway  
Mt. Olive Twp. Clerk  
973-691-0900 Ext. 7291  
FAX 973-691-2080  
PO Box 450  
Budd Lake, NJ 07828

---

**From:** NJLM to Municipal Officials [mailto:njlm-clerks@cityconnections.com]  
**Sent:** Wednesday, January 09, 2013 12:41 PM  
**To:** Lashway, Lisa  
**Subject:** I. Changes to the filing of Annual Debt Statement & Supplemental Debt Statement II. Follow up on Leau Response to Sandy Issues & Concerns

To view an online version of this email, click [here](#).



January 9, 2013

**Re: 1. Changes to the filing of Annual Debt Statement and**

## Supplemental Debt Statement

Dear Mayor,

The Division of Local Government Services is reviewing all forms, processes and work-flows with the goal of facilitating efficiency and enhancing transparency by using available technology to capture and report on the data collected. As part of that review they have developed an on-line process for filing the Annual Debt Statement (ADS) and Supplemental Debt Statements (SDS). **The Division will no longer be accepting paper versions of the ADS or SDS.**

Local Finance Notice 2013-3 announces this change and explains the new procedures. Please note the following:

- As the forms are encoded, they must be accessed from the Division's website
- The notarized manual signature has been replaced with an electronic signature. As such the Finance Officer must be the person to check the certification box and submit the document to the Division using their e-mail address
- The Municipal Clerk should be copied on the e-mail submissions to fulfill the statutory requirement to file the AFS and SDS with the Municipal Clerk
- **ADS must be filed by January 31 for Calendar Year Municipalities**
- A SDS cannot be filed until after the ADS

If you have any technology related questions to the new procedure please contact Mark Brodowski of the Division at 609-633-2504 or [mark.brodowski@dca.state.nj.us](mailto:mark.brodowski@dca.state.nj.us). For accounting related questions please contact Assistant Division Director Gerry Seneski at 609-984-5526 or [gerry.senseki@dca.state.nj.us](mailto:gerry.senseki@dca.state.nj.us).

Very truly yours,

William G. Dressel, Jr.

Executive Director

---

**RE: II. Follow Up on League Response to Sandy Issues and Concerns**

Dear Mayor:

We wanted to provide you with a review of some of the ways the League has looked to assist our municipalities in the aftermath of Super Storm Sandy.

Through the month of November, we worked with State and Federal agencies to provide you with over 20 updates containing vital information for you, your residents and your local businesses. We established a webpage dedicated to Sandy updates. (<http://www.njslom.org/hurricane-sandy.html>)

On November 28 we held our first seminar on Sandy response that featured timely presentations on FEMA programs, Corps of Engineers services, State OEM and Federal Small Business Administration assistance, property assessment and collection issues and municipal insurance matters.

In early December, when President Obama asked Congress to pass a supplemental Sandy relief funding bill, League President, Mayor Janice Mironov of East Windsor, and First Vice President, Mayor Suzanne Walters of Stone Harbor, immediately wrote to House Speaker John Boehner and Senate Majority Leader Harry Reid. That letter explained the needs of New Jersey municipalities and asked for expeditious action on the supplemental funding. We let our Congressional delegation know that they had our support on this. And we will continue to advocate for action on our needs.

**On January 3, we hosted the first of several meetings with New Jersey energy utilities. Mayors of municipalities in the Jersey**

**Central Power and Light Co. service area had two opportunities to meet JCP&L executives and with representatives of the Board of Public Utilities and the State Police. We have scheduled a meeting on January 22 that will allow Mayors in PSE&G areas the same opportunity.**

**Right after our meetings with JCP&L, hearing mayors' comments and concerns, the company announced a series of new operational practices designed to provide municipal officials with additional information during major storms regarding power outage restoration efforts. These will include:**

- Providing municipalities with maps showing electrical circuit routes in their communities;**
- Locating JCP&L municipal liaisons in company field offices to maintain contact with local officials;**
- Hosting targeted teleconference briefings for municipal officials about localized restoration work;**
- Deploying additional company personnel to work with municipal representatives;**
- Training municipal and county responders on electrical safety; and**
- Participating in community advisory board meetings with local leaders and emergency agencies to outline the company's restoration procedures.**

JCP&L also promised to develop a number of technological enhancements to make it easier for customers to report outages and view the company's Power Center maps and to receive outage and account information by text message or e-mail. Further improvements to the company's 24/7 Power Center will provide a greater level of detail about power outages and make it easier for customers to find the information they need before, during and after a major storm.

We indicated at the forums with JCP&L that within 30 days we will meet with JCP&L and BPU representatives to follow up to ensure

progress and timelines for implementation of these proposals.

On January 23, we will hold our second Sandy seminar. That seminar will include presentations on utility response to the storm, environmental matters, public procurement, ratable loss and legal issues. You can find details for the seminar at <http://www.njslom.org/seminar-documents/2013-0123-Sandy-part2.html>.

We will give close consideration to S-2206/A-3255, the "Reliability, Preparedness and Storm Response Act," which is legislation introduced in response to the storm. This legislation would require public utilities to file certain information concerning emergency preparedness with the Board of Public Utilities and increase penalties. We are also reviewing and monitoring other bills introduced regarding accountability by the utilities.

We will continue our efforts to assist in addressing the needs and comments of our Mayors, and will continue to keep you apprised of progress and opportunities.

Very truly yours,

Janice S. Mironov, President  
New Jersey State League of Municipalities  
Mayor, East Windsor Township

Timothy C. McDonough  
Chairman, NJLM Emergency Preparedness  
Committee, Mayor, Hope Township

\*If you would like to be removed from receiving faxed advisories please contact Shirley Cade at [scade@njslom.com](mailto:scade@njslom.com) or 609-695-3481 ext. 114 with the name of your municipality and fax number. Thank you.

Please be advised that the information you receive is not legal advice. You must consult your town attorney to make sure that any of the material you receive is in accordance with current state law and your particular facts and situation.

Please be advised that the New Jersey State League of Municipalities is subject to the New Jersey Open Public Records Act. As such, any email sent or received by the League may be subject to a records request.

New Jersey League of Municipalities  
222 West State Street, Trenton, NJ 08608  
609-695-3481

Click [here](#) to forward this mailing with your personal message.

This email was sent to: [clerk@mtolivetwp.org](mailto:clerk@mtolivetwp.org)  
This email was sent by: **New Jersey League of Municipalities**  
222 West State Street, Trenton, NJ 08608

Click [here](#) to leave this mailing list.