

**Masser, Michelle**

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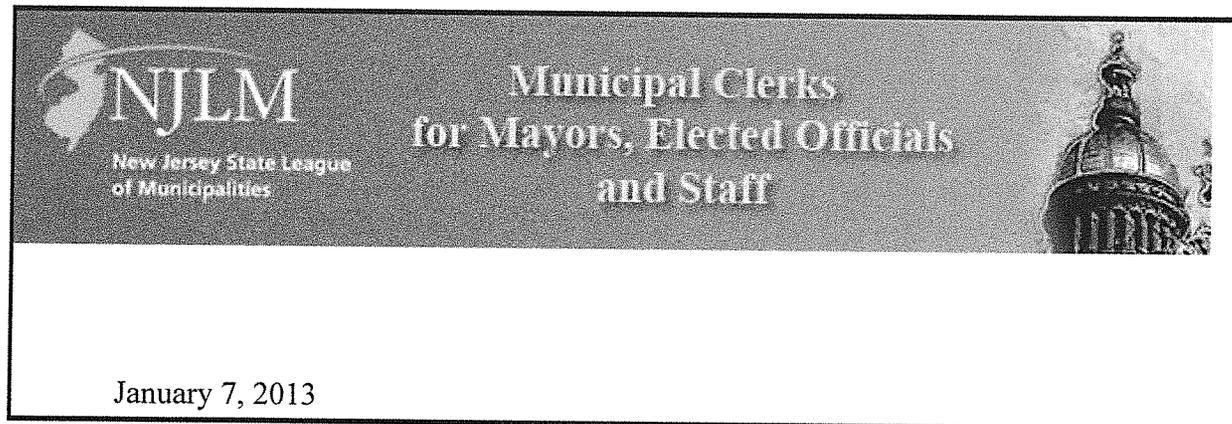
**From:** Lashway, Lisa  
**Sent:** Monday, January 07, 2013 4:14 PM  
**To:** Canning, Sean  
**Cc:** Masser, Michelle  
**Subject:** FW: I. Important Conference Cancellation Info II. Foundation issues New paper: Leadership & Change: Primer for Newly Elected Officials III. NJLM's 2013 State Legislative Priorities IV. V. & VI. Upcoming L

Lisa Lashway  
Mt. Olive Twp. Clerk  
973-691-0900 Ext. 7291  
FAX 973-691-2080  
PO Box 450  
Budd Lake, NJ 07828

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**From:** NJLM to Municipal Officials [mailto:njlm-clerks@cityconnections.com]  
**Sent:** Monday, January 07, 2013 3:44 PM  
**To:** Lashway, Lisa  
**Subject:** I. Important Conference Cancellation Info II. Foundation issues New paper: Leadership & Change: Primer for Newly Elected Officials III. NJLM's 2013 State Legislative Priorities IV. V. & VI. Upcoming L

To view an online version of this email, click [here](#).



**Re: I. Important Conference Cancellation Information**

Dear Mayor,

As part of the League's annual conference cancellation insurance claims process, all mayors across the state will be surveyed by email starting Wednesday January 9, 2013. Your quick response to that survey will help speed the insurance claim process. The mayors surveys will arrive by email, typically through your Municipal Clerk's office. If the responses are received quickly, follow up phone calls will not be necessary. So, please respond just as soon as possible.

If you have questions please contact Assistant Executive Director Michael J. Darcy at [MDarcy@njslom.org](mailto:MDarcy@njslom.org) or 609-695-3481 extension 116

Very truly yours,

William G. Dressel, Jr.  
Executive Director

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Re: II. Foundation issues new paper: ***Leadership & Change: a Primer for Newly Elected Officials***

Dear Mayor:

The League Foundation announces the release of "***Leadership & Change: a Primer for Newly Elected Officials.***" This is the sixteenth paper in the NJLM Foundation's "Friends of Local Government" series. This paper is authored by Robert Casey, a long-time municipal manager and consultant. This a narrative of a presentation given by Mr. Casey at the Mayor Leadership Training seminars offered by the League of Municipalities.

Our hope is that in addition to any education programs offered by the

League and other opportunities, newly elected Mayors and other officials, at all levels of government, will follow some of the tips offered by Mr. Casey.

This paper is available at: [http://www.njlmef.org/policy-papers/FoLG\\_v4\\_4.pdf](http://www.njlmef.org/policy-papers/FoLG_v4_4.pdf)

The entire "Friends of Local Government" Policy Paper series is available on the Foundation's website at [www.njlmef.org](http://www.njlmef.org)

Very truly yours,

William G. Dressel, Jr.  
Executive Director

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**Re: III. NJLM's 2013 State Legislative Priorities**

Dear Mayor:

Last month, I had the honor of being elected President of the State League of Municipalities. As your President, I will do all I can to advance better municipal government by developing meaningful working relationships with policymakers at all levels of government.

The linked article (<http://www.njslom.org/documents/2013-leg-priorities.pdf>) provides a brief summary of the League's major State Legislative Priorities for 2013.

The legislative summary is geared to setting forth general areas of interest and concern, not specific bills. More detailed information on our State and Federal legislative priorities can be found on our website [www.njslom.com](http://www.njslom.com).

I hope this document is helpful, as you evaluate State proposals and legislation being tackled by New Jersey's Two Hundred and Fifteenth

Legislature, over the next year.

If you would like to discuss any of these or other issues that you would like the League to advance or consider during the upcoming year, please feel free to contact me directly, at 609-443-4000, ext. 252, or at [mayor@east-windsor.nj.us](mailto:mayor@east-windsor.nj.us) or through League Executive Director, Bill Dressel at (609) 695-3481 ext. 122 or [bdressel@njslom.com](mailto:bdressel@njslom.com).

Thank you for your service to our municipalities and our State.

Very truly yours,

Janice S. Mironov  
President, New Jersey State League of Municipalities  
Mayor, East Windsor Township

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***Register Now!***

***RE: IV. Orientation for the Newly Elected, Re-elected, or Experienced***

**Saturday, January 12, 2013**

Sheraton Eatontown  
6 Industrial Way  
Eatontown, NJ 07724

**OR**

**Saturday, January 26, 2013**

Renaissance Meadowlands Hotel  
801 Rutherford Ave  
Rutherford, NJ 07070

**This orientation for municipal officials who are newly elected, re-elected, or experienced is fast paced and designed to quickly bring officials up-to-date**

on important municipal issues. The newly elected officials will get a thorough overview of their major areas of responsibility, key contact at the State level, and important sources of information and assistance.

Re-elected and experienced officials will receive valuable up-to-date reference materials that will guide them to the answers they seek. They will also get the latest information on the most important municipal issues, all while meeting their newly elected peers and the League Staff.

The Luncheon is an integral part of the orientation and designed as an opportunity to informally discuss experiences and share ideas with experienced local officials.

**Schedule:**

8:30a.m. -9:00a.m. -Registration, Networking and Continental Breakfast

9:00a.m.-12:00p.m.-Overview of the League, Budget Law, and Procurement Procedures

12:00p.m.-1:00p.m.-Buffet Luncheon with an Open forum discussion

1:00p.m.-4:00p.m. – Ethics, Conflicts of Interest, and Labor Relations

**REGISTRATION FEE: Member Rate: \$115.00\* Non-Member: \$130.00**

\*Member rate applies to: Municipalities, State, County, and Municipal Utilities & Authorities.

**TO REGISTER:**

- Visit [www.njslom.org](http://www.njslom.org) and click on *Services*

- Select *Calendar of Events*, Go to the date you are attending

- Download registration form, complete and fax it with your voucher to (609) 695-0151

Questions about registering – contact Suzanne Delany [SDelany@njslom.com](mailto:SDelany@njslom.com)

or 609-695-3481 ext. 111

**IN CASE OF INCLEMENT WEATHER OR CANCELLATION:** We will announce emergency seminar cancellations via recorded announcement on our Weather Hotline: **609-695-3481 ext. 200** and post announcements on our website [www.njslom.org](http://www.njslom.org) after 6:00am on the morning of the meeting.

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**ATTENTION LICENSEES! EARN UP TO 6 CEU CREDITS! NEW CREDITS ADDED! REGISTER NOW!**

**Re: V. Hurricane Sandy Aftermath Part Two-Utility Response, Tax Assessment, Purchasing, the Environmental Impact and Rebuilding**

**January 23, 2013  
Conference Center at Mercer  
1200 Old Trenton Road  
West Windsor, NJ  
9:00 a.m. - 4:15 p.m.**

Hurricane Sandy damaged much of New Jersey and the New Jersey Coastline leaving residents without homes and basic utilities. Many municipalities are now charged with the clean-up and rebuilding of their communities. This seminar, part two of a two part program, will explore the issues of dealing with the loss of ratables and tax assessing issues, the environmental impact, purchasing issues, and how to rebuild.

**SCHEDULE OF EVENTS:**

8:30 am - 9:00 am - **Registration, Networking, and Continental Breakfast**

9:00 am - 9:15am - **Opening Remarks**

Presiding Mayor: Mayor Janice S. Mironov, League President, Mayor of East Windsor Township

9:15 am - 10:35 am - **Utility Response/ Power Restoration**

- Mary Beth Brenner, Chief of Staff, Board of Public Utilities
- Mayor Frank Sapienza, Mayor of Verona, Deputy Chair of the League Emergency Preparedness Task Force
- Captain Thomas Scardino #4656, Executive Officer, Emergency Management Section, Homeland Security Branch

10:35am-10:45am- **Networking Break**

10:45am-12:15pm- **Dealing with the Loss of Ratables and Tax Assessing Issues Related to Damaged Homes and Their Impact on the Municipal Budget.**

- Patricia Wright, Deputy Director, Compliance & Enforcement/Property Administration, New Jersey Division of Taxation
- Matt Clark, Administrator, Monmouth County Board of Taxation(**Invited**)
- Scott Holzhauer, Tax Assessor, Borough of Oakland, President of Association of Municipal Assessors of New Jersey(**Invited**)

12:15pm-1:00pm- **Lunch**

1:00pm- 2:15pm- **Purchasing Issues Related to Disaster Recovery**

- Gordon Ball, Procurement Specialist, Division of Local Government Services, State Department of Community Affairs
- Joseph Valenti, Former Chief Bureau of Local Management Services Division of Local Government Services, Dept of Community Affairs

2:15pm- 3:15pm- **A Look at the Environmental Impact of Hurricane Sandy and Legal Issues**

- Ray Cantor, Chief Advisor to the Commissioner of the New Jersey Department of Environmental Protection(NJDEP)
- Ryan Scerbo, Esq, Partner, Law Firm of Decotiis, Fitzpatrick and Cole LLP, Chair of Renewable Energy Practice

3:15pm- 3:25pm- **Networking Break**

3:25pm- 4:15pm- **Panel Discussion: Rebuilding After Sandy: Looking at the**

## **Environmental Regulations, Grants, and Other Issues**

**Moderator-** Lewis Goldshore, Esq, League Environmental Counsel

- **FEMA REP( Invited)**
- Louis Rainone Esq, Partner, Law Firm of Decotiis, Fitzpatrick and Cole LLP, Co-Chair of Municipal Government Practice
- Dave Rosenblatt, Administrator, Office of Coastal Engineering and Construction, NJDEP(**Invited**)
- Tim Dillingham, Director of the American Littoral Society

4:15pm- Adjournment

**REGISTRATION FEE: Member: \$85.00 Non Member: \$125.00**

### **TO REGISTER:**

-Visit [www.njslom.org](http://www.njslom.org) and click on *Services*

-Select *Calendar of Events*, Go to the date you are attending

-Download registration form, complete and fax it with your voucher to (609) 695-0151

Questions about registering – contact Suzanne Delany [SDelany@njslom.com](mailto:SDelany@njslom.com) or 609-695-3481 ext. 111

**CEUs: CMFO/CCFO-3.0 Fin/Debt Mgmt, 3.0 Office/Ancil, CTC-1.5 Gen/Sec, CPWM-3.0 Mgmt,3.0 Govt, RMC-3.0 Prof Devel, 3.0 FIN, QPA-3.0 Procurement, 3.0 Off/Admin; CPA- 2.5 Fin, 1.5 Business Administration, CRP-6.25;CLE -3.6;PACLE-3.0\*\*;CTA-2.5 PTA; WWW/TCH-6.5**

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**Re: VI. LEAGUE PROFESSIONAL DEVELOPMENT PROGRAM**

**“Ethics, Conflicts of Interest, and Preventing Sexual Harassment**

**Friday, April 5, 2013**

**9:00a.m. – 12:35pm  
Burlington Twp Community Room  
Lower Level  
851 Old York Rd  
Burlington Twp, NJ**

It is vitally important for all elected and appointed officials to be aware of the ethics landscape especially given national, state and local developments. This program is appropriate for all municipal officials and employees, experienced or new, as well as Municipal Attorneys who need to advise their clients on ethical conduct and behavior.

The first part of this program will review:

- Ethical Conduct
- Local Government Ethics Law
- Standards of Conduct
- Financial Disclosure
- Penalties
- Disciplinary Action
- Criminal Code
- Case Studies

The Second part of this program will review the protected bases and the areas of protection covered in the law against discrimination. It will identify both types of sexual harassment as identified by the courts and will review the corresponding liabilities for the employer. The discussion on sexual harassment will review immediate and long-term preventive solutions managers and business owners should use to mitigate liability.

**Schedule:**

8:30 a.m. - 9:00 a.m. - Sign-in, coffee & networking

9:00 a.m. - 10:40 a.m. - Ethical Conduct, Local Government Ethics Law, Standards of Conduct, Financial Disclosure and Criminal Code Case

## Studies

10:40 a.m. - 10:55 a.m. - Morning Break

10:55 a.m. - 12:35 p.m. - Discussion of Discrimination Laws and review of Sexual Harassment Liabilities and Policies

### Presenters:

- William Kearns, Jr., Esq., Kearns, Reale & Kearns, League General Counsel
- Esther H. Nevarez, Office of the Director, New Jersey Division of Civil Rights, State Department of Law and Public Safety

**REGISTRATION FEE: Member Rate: \$55.00\* Non-Member: \$75.00**

\*Member rate applies to: Municipalities, State, County, and Municipal Utilities & Authorities.

### To Register:

-Visit [www.njslom.org](http://www.njslom.org) and click on *Services*

-Select *Calendar of Events*, Go to the date you are attending

-Download registration form, complete and fax it with your voucher to (609) 695-0151

Questions about registering – contact Suzanne Delany  
[SDelany@njslom.com](mailto:SDelany@njslom.com) or 609-695-3481 ext. 111

**CEU's – CMFO/CCFO-2.0 OFF MGMT, 2.0 ETH; CTC-2.0 GEN/SEC, 2.0 ETH; CPWM-2.0 MGMT, 2.0 ETH; RMC-2.0 PROF DEVEL, 2.0 ETH; QPA-2.0 OFF ADMIN, 2.0 ETH; RPPO/RPPS-4.0; CPA- 4.0 ETH; CRP-3.25; CLE- 4.0 ETH; PACLE-3.5 ETH\*\***

**\*\*Please note, PACLE courses require the attendee to pay a separate fee (not including registration fees) to obtain credits.**

**PACLE credit forms can be downloaded from the League Calendar page: <http://www.njslom.org/seminars.html>**

**IN CASE OF INCLEMENT WEATHER OR CANCELLATION:** We will announce emergency seminar cancellations via recorded announcement on our Weather Hotline: **609-695-3481 ext. 200** and post announcements on our website [www.njslom.org](http://www.njslom.org) after 6:00am on the morning of the meeting.

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<http://www.njslom.org/seminars.html>

**IN CASE OF INCLEMENT WEATHER OR CANCELLATION:** We will announce emergency seminar cancellations via recorded announcement on our Weather Hotline: **609-695-3481 ext. 200** and post announcements on our website [www.njslom.org](http://www.njslom.org) after 6:00am on the morning of the meeting.

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\*If you would like to be removed from receiving faxed advisories please contact Shirley Cade at [scade@njslom.com](mailto:scade@njslom.com) or 609-695-3481 ext. 114 with the name of your municipality and fax number. Thank you.

Please be advised that the information you receive is not legal advice. You must consult your town attorney to make sure that any of the material you receive is in accordance with current state law and your particular facts and situation.

Please be advised that the New Jersey State League of Municipalities is subject to the New Jersey Open Public Records Act. As such, any email

sent or received by the League may be subject to a records request.

New Jersey League of Municipalities  
222 West State Street, Trenton, NJ 08608  
609-695-3481

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