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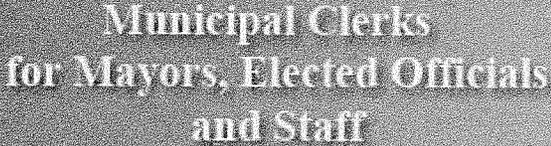
Masser, Michelle

From: Lashway, Lisa
Sent: Friday, January 04, 2013 8:48 AM
To: Canning, Sean; Masser, Michelle
Subject: FW: I & II Upcoming League Seminars

Lisa Lashway
Mt. Olive Twp. Clerk
973-691-0900 Ext. 7291
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PO Box 450
Budd Lake, NJ 07828

From: NJLM to Municipal Officials [mailto:njlm-clerks@cityconnections.com]
Sent: Thursday, January 03, 2013 2:00 PM
To: Lashway, Lisa
Subject: I & II Upcoming League Seminars

To view an online version of this email, click [here](#).



January 3, 2013

Register Now!

Re: I. Orientation for the Newly Elected, Re-elected, or Experienced

Saturday, January 12, 2013

Sheraton Eatontown
6 Industrial Way
Eatontown, NJ 07724

OR

Saturday, January 26, 2013

Renaissance Meadowlands Hotel
801 Rutherford Ave
Rutherford, NJ 07070

This orientation for municipal officials who are newly elected, re-elected, or experienced is fast paced and designed to quickly bring officials up-to-date on important municipal issues. The newly elected officials will get a thorough overview of their major areas of responsibility, key contact at the State level, and important sources of information and assistance.

Re-elected and experienced officials will received valuable up-to-date reference materials that will guide them to the answers they seek. They will also get the latest information on the most important municipal issues, all while meeting their newly elected peers and the League Staff.

The Luncheon is an integral part of the orientation and designed as an opportunity to informally discuss experiences and share ideas with experienced local officials.

Schedule:

8:30a.m. -9:00a.m. -Registration, Networking and Continental Breakfast

9:00a.m.-12:00p.m.-Overview of the League, Budget Law, and Procurement Procedures

12:00p.m.-1:00p.m.-Buffet Luncheon with an Open forum discussion

1:00p.m.-4:00p.m. – Ethics, Conflicts of Interest, and Labor Relations

REGISTRATION FEE: Member Rate: \$115.00* Non-Member:
\$130.00

*Member rate applies to: Municipalities, State, County, and Municipal Utilities & Authorities.

TO REGISTER:

- Visit www.njslom.org and click on *Services*
- Select *Calendar of Events*, Go to the date you are attending
- Download registration form, complete and fax it with your voucher to (609) 695-0151

Questions about registering – contact Suzanne Delany
SDelany@njslom.com or 609-695-3481 ext. 111

IN CASE OF INCLEMENT WEATHER OR CANCELLATION: We will announce emergency seminar cancellations via recorded announcement on our Weather Hotline: **609-695-3481 ext. 200** and post announcements on our website www.njslom.org after 6:00am on the morning of the meeting.

New Credits Added

Re: II. “Ethics, Conflicts of Interest, and Preventing Sexual Harassment

Tuesday February 12, 2013

9:00a.m. – 12:35pm

The Robert Meyner Reception Center

At PNC Bank Arts Center

Holmdel, NJ

It is vitally important for all elected and appointed officials to be aware of the ethics landscape especially given national, state and local developments. This program is appropriate for all municipal officials and employees, experienced or new, as well as Municipal Attorneys who need to advise their clients on ethical conduct and behavior.

The first part of this program will review:

- Ethical Conduct
- Local Government Ethics Law
- Standards of Conduct
- Financial Disclosure
- Penalties
- Disciplinary Action
- Criminal Code
- Case Studies

The Second part of this program will review the protected bases and the areas of protection covered in the law against discrimination. It will identify both types of sexual harassment as identified by the courts and will review the corresponding liabilities for the employer. The discussion on sexual harassment will review immediate and long-term preventive solutions managers and business owners should use to mitigate liability.

Schedule:

8:30 a.m. - 9:00 a.m. - Sign-in, coffee & networking

9:00 a.m. - 10:40 a.m. - Ethical Conduct, Local Government Ethics Law, Standards of Conduct, Financial Disclosure and Criminal Code Case Studies

10:40 a.m. - 10:55 a.m. - Morning Break

10:55 a.m. - 12:35 p.m. - Discussion of Discrimination Laws and review of Sexual Harassment Liabilities and Policies

Presenters:

- William Kearns, Jr., Esq., Kearns, Reale & Kearns, League General Counsel
- Esther H. Nevarez, Office of the Director, New Jersey Division of Civil Rights, State Department of Law and Public Safety

REGISTRATION FEE: Member Rate: \$55.00* Non-Member: \$75.00

*Member rate applies to: Municipalities, State, County, and Municipal Utilities & Authorities.

To Register:

-Visit www.njslom.org and click on *Services*

-Select *Calendar of Events*, Go to the date you are attending

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CEU's – CMFO/CCFO-2.0 OFF MGMT, 2.0 ETH; CTC-2.0 GEN/SEC, 2.0 ETH; CPWM-2.0 MGMT, 2.0 ETH; RMC-2.0 PROF DEVEL, 2.0 ETH; QPA-2.0 OFF ADMIN, 2.0 ETH; RPPO/RPPS-4.0; CPA- 4.0 ETH; CRP-3.25; WWW/TCH-3.0; CLE- 4.0 ETH; PACLE-3.5 ETH; CTA-2.0 PTA**

****Please note, PACLE courses require the attendee to pay a separate fee (not including registration fees) to obtain credits. PACLE credit forms can be downloaded from the League Calendar page: <http://www.njslom.org/seminars.html>**

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*If you would like to be removed from receiving faxed advisories please contact Shirley Cade at scade@njslom.com or 609-695-3481 ext. 114 with the name of your municipality and fax number. Thank you.

Please be advised that the information you receive is not legal advice. You must consult your town attorney to make sure that any of the material you receive is in accordance with current state law and your particular facts and situation.

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New Jersey League of Municipalities
222 West State Street, Trenton, NJ 08608
609-695-3481

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