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**Masser, Michelle**

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**From:** Lashway, Lisa  
**Sent:** Friday, January 18, 2013 3:16 PM  
**To:** Canning, Sean; Masser, Michelle  
**Subject:** FW: Community Disaster Loan Program  
**Attachments:** LFN 2013-08 Community Disaster Loans.pdf

Lisa Lashway  
Mt. Olive Twp. Clerk  
973-691-0900 Ext. 7291  
FAX 973-691-2080  
PO Box 450  
Budd Lake, NJ 07828

-----Original Message-----

**From:** egg@dca.state.nj.us [mailto:egg@dca.state.nj.us]  
**Sent:** Friday, January 18, 2013 3:13 PM  
**To:** Lashway, Lisa  
**Subject:** Community Disaster Loan Program

Dear Municipal Clerk:

The attached Local Finance Notice 2013-08 explains the availability of a federal program, the Community Disaster Loan Program administered through FEMA, that can provide revenue in support of local budgets experiencing or expected to experience significant revenue losses (greater than 5%) attributable to Superstorm Sandy. Federal assistance through the program can be included in local government budgets to maintain essential services while revenue sources are rebuilt. Please review it as it is critical to budget planning.

We ask that you thoroughly review the attached Notice for further details on program requirements and applying. Any county, municipality, authority or fire district interested in applying for a Community Disaster Loan must first notify the Division of Local Government Services by sending an email to [Jason.Martucci@dca.state.nj.us](mailto:Jason.Martucci@dca.state.nj.us).

THIS E-MAIL HAS BEEN SENT TO THE FOLLOWING OFFICIALS: Municipal Clerk, Chief Financial Officer, Tax Collector / County Freeholder Board Clerk, Chief Financial Officer / Authority Officials / Fire District Officials / Procurement Officials

**LFN 2013-08**

**January 18, 2013**

# Local Finance Notice

Chris Christie  
*Governor*

Kim Guadagno  
*Lt. Governor*

Richard E. Constable, III  
*Commissioner*

Thomas H. Neff  
*Director*

## Contact Information

### Director's Office

V. 609.292.6613

F. 609.292.9073

### Local Government Research

V. 609.292.6110

F. 609.292.9073

### Financial Regulation and Assistance

V. 609.292.4806

F. 609.984.7388

### Local Finance Board

V. 609.292.0479

F. 609.633.6243

### Local Management Services

V. 609.292.7842

F. 609.633.6243

### Authority Regulation

V. 609.984.0132

F. 609.984.7388

### Mail and Delivery

101 South Broad St.

PO Box 803

Trenton, New Jersey

08625-0803

### Web:

[www.nj.gov/dca/divisions/dlgs](http://www.nj.gov/dca/divisions/dlgs)

E-mail: [dlgs@dca.state.nj.us](mailto:dlgs@dca.state.nj.us)

### Distribution

All Public Officials

## Critical Budget Information Federal Aid Available to Help Local Governments with Greater Than 5% Revenue Loss Due to Sandy

The Federal Government has a program (Community Disaster Loan Program, run by the Federal Emergency Management Agency) providing budget relief for local governments experiencing, or projected to experience, revenue losses greater than 5% of annual collections due to the impacts of Sandy. The Division encourages all local governments experiencing, or reasonably projected to experience, such revenue losses to apply for the Community Disaster Loan Program. Federal assistance through the program can be included in local government budgets to maintain essential services while revenue sources are rebuilt.

Applicants for assistance must be able to reasonably project annual revenue losses from sources including, but not limited to: property taxes due to lost ratables; beach or parking fees due to reduced use; sewer or water billings due to disruption in service; court fees and fines due to lessened activity; local hotel taxes (where applicable) due to actual or anticipated decreases in occupancy; and any other revenue sources impacted by Sandy.

### Requirement to Notify DLGS to Begin Application Process

Counties, municipalities, fire districts, authorities and special taxing districts that can reasonably demonstrate a greater than 5% actual or projected loss of annual revenue interested in applying must notify the Division by sending an email to [jason.martucci@dca.state.nj.us](mailto:jason.martucci@dca.state.nj.us) by February 1, 2013. Include "Community Disaster Loan" in the heading of the email. In the body of the email identify: the interested applicant; a primary contact (including phone and email); and the name and contact (including phone and email) of the CFO or Finance Director. The Division will provide additional information to potential applicants and arrange for a meeting with appropriate federal officials and a representative of the Division. It is extraordinarily important that the Division be notified as State endorsement of application is required and Division approval will be needed to include federal assistance as revenue in budgets.

Approved: Thomas H. Neff, Director